

CLOVERDALE HEALTH CARE DISTRICT

Regular Meeting Agenda

September 9, 2019, 7:00 P.M.

Chamber of Commerce  
126 N. Cloverdale Blvd.

ROLL CALL: PRESIDENT: MARTIN VICE PRESIDENT: WINTER TREASURER: DeMARTINI SECRETARY: DELSID  
MEMBER HANCHETT

AGENDA APPROVAL:

PUBLIC COMMENT PERIOD: PUBLIC COMMENT PERIOD PROVIDES TIME FOR MEMBERS OF THE AUDIENCE TO ADDRESS THE BOARD ON MATTERS WHICH DO NOT APPEAR ON TONIGHT'S AGENDA. TIME LIMIT FOR COMMENTS TO THE BOARD ON NON-AGENDIZED ITEMS IS LIMITED TO FIVE MINUTES (GOVERNMENT CODE SECTION 54954.3(b))

---

ITEMS:

1. Minutes AUGUST 2019
2. Financial Statement AUGUST 2019
3. Managers Report-
4. Appreciation dinner
5. From Members-

Adjourn to Executive Meeting: none

Adjourn to Regular Meeting

Adjourn till October 14,2019

All agenda items, reports, minutes, are available for review at the offices of the Cloverdale Health Care District located at 209 N. Main St. Cloverdale Ca 95425 and are available upon request. Posted per Government Code section 54954.2 September 6, 2019 Any disabled, handicapped or other meeting attendees needing special assistance or other accommodations for participation, please contact the business office 24 hrs prior to the meeting. 707-894-5862.

**STAFF REPORT  
SEPTEMBER 2019**

Manager Report-- No operational issues. Equipment issues, No work comp issues. Call volume continues to be below normal

Medic 45 (2016) received the 100,000 mile service and new shocks

Football season is here, we continue to cover the medical coverage needs of the games as a public service

IGT- The FY 18-19 wiring request should happen late 3<sup>rd</sup> quarter or early 4<sup>th</sup> quarter

GEMT-QAF- The GEMT-QAF program is in place and we continue to send our quarterly assessment to the State. However, the current year federal share has not been approved so the add on reimbursement (\$339.00) is not being paid for Medi-Cal transports. AB 1704 continues through the legislative process. This Bill will exempt public agencies from the current GEMT-QAF process and be replaced with a permanent IGT style reimbursement. That reimbursement mechanism will be based on the average statewide cost for public agencies to provide ems related services to Medi-Cal recipients.

## CLOVERDALE AMBULANCE

Balance Sheet  
August 31, 2019

## ASSETS

## Current Assets

Exchange Bank Bus. Checking	\$	63,092.04
RESERVE/CAPITAL ACCT		295,322.46
Ambulance Replacment Savings		160,835.41
Accounts Receivable Ambulance		96,792.00
Reserve for Doubtful Accts.		(3,279.45)
Prepaid insurance		5,923.85
IGT Refundable deposits		<u>438.00</u>

Total Current Assets 619,124.31

## Property and Equipment

Land		17,789.00
Ambulance and Equipment		462,048.41
Furniture and fixtures		16,563.64
Building and Improvements		323,365.96
A/D - Other Fixed Assets		<u>(373,922.00)</u>

Total Property and Equipment 445,845.01

## Other Assets

Total Other Assets 0.00

Total Assets \$ 1,064,969.32

## LIABILITIES AND CAPITAL

## Current Liabilities

Accounts payable	\$	4,496.15
Accrued retirement benefits		(842.54)
Accrued Interest		57.20
Accrued AFLAC		<u>114.26</u>

Total Current Liabilities 3,825.07

## Long-Term Liabilities

Total Long-Term Liabilities 0.00  
Total Liabilities 3,825.07

## Capital

Fund Balance		700,165.53
Prior Year Profit (Loss)		401,400.04
Net Income		<u>(40,421.32)</u>

Total Capital 1,061,144.25

Total Liabilities & Capital \$ 1,064,969.32

CLOVERDALE AMBULANCE  
Income Statement  
Compared with Budget  
For the Two Months Ending August 31, 2019

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Revenues</b>					
Ambulance Service	\$ 46,605.00	\$ 61,500.00	\$ 112,483.69	\$ 123,000.00	(10,516.31)
Less - Contract Allowances	(22,851.93)	(25,000.00)	(44,739.81)	(50,000.00)	5,260.19
Property Tax (13)	0.00	0.00	1,531.67	1,500.00	31.67
Special Assessment	0.00	0.00	3,167.33	3,200.00	(32.67)
Interest Income	33.00	33.33	66.00	66.66	(0.66)
Other (Income) and Expenses	289.69	833.33	289.69	1,666.66	(1,376.97)
<b>Total Revenues</b>	<u>24,075.76</u>	<u>37,366.66</u>	<u>72,798.57</u>	<u>79,433.32</u>	<u>(6,634.75)</u>
<b>Cost of Sales</b>					
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00
<b>Gross Profit</b>	<u>24,075.76</u>	<u>37,366.66</u>	<u>72,798.57</u>	<u>79,433.32</u>	<u>(6,634.75)</u>
<b>Expenses</b>					
Salaries & Wages	31,972.00	30,000.00	63,774.00	60,000.00	3,774.00
Health benefits employer	4,638.37	5,333.33	9,276.74	10,666.66	(1,389.92)
Fuel Expense	670.35	1,316.67	3,075.75	2,633.34	442.41
Work Comp ACHD	1,598.00	1,454.00	3,196.00	2,908.00	288.00
Payroll Exp UTL/ETT	88.83	666.67	203.49	1,333.34	(1,129.85)
Amb Repair Maintenance	0.00	816.67	0.00	1,633.34	(1,633.34)
Supplies Patient	238.99	2,000.00	2,748.72	4,000.00	(1,251.28)
Employee Benefits Volunteers	32.48	416.67	32.48	833.34	(800.86)
Outside Services	505.33	1,175.00	8,567.83	8,500.00	67.83
employer soc. sec.	1,979.94	1,833.33	3,949.35	3,666.66	282.69
Employer Medicare	463.06	508.33	923.65	1,016.66	(93.01)
Dues & Subscriptions	0.00	0.00	2,704.00	2,700.00	4.00
Utilities	585.36	500.00	1,178.18	1,000.00	178.18
Insurance - General	1,343.00	1,579.92	2,686.00	3,159.84	(473.84)
Legal	0.00	0.00	2,500.00	2,500.00	0.00
Office expense	532.21	1,375.00	1,756.33	2,750.00	(993.67)

CLOVERDALE AMBULANCE  
Income Statement  
Compared with Budget  
For the Two Months Ending August 31, 2019

	Current Month		Year to Date		Year to Date Variance
	Actual	Budget	Actual	Budget	
Payroll Tax FUTA	25.38	216.67	58.14	433.34	(375.20)
Telephone	196.29	333.33	392.34	666.66	(274.32)
Total Expenses	44,869.59	49,525.59	107,023.00	110,401.18	(3,378.18)
Net Income	(\$ 20,793.83)	(\$ 12,158.93)	(\$ 34,224.43)	(\$ 30,967.86)	(3,256.57)

## **Cloverdale Health Care District Meeting Minutes – August 12, 2019**

Meeting was called to order by President Harry Martin at 7:00 pm  
Tom Hinrichs and all Board members were present

Meeting agenda was approved by all board members.  
Minutes of **June 10, 2019** were **approved** by all board members. There was no meeting in July.

The Financial Statement was reviewed and discussed - **Financial Statement approved.**  
Al Delsid inquired about the financial investment proposals we discussed about a year-ago. We have not received a proposal as of this meeting. Jim DeMartini will look into it.

The Monthly Run Report was viewed and discussed.

**Resolution 19-02** to authorize the Sonoma County Tax Assessor to assess each parcel a fee of \$36 for Fiscal Year 19-20. Direct charge totaling \$166,823. **Resolution 19-02 was approved with 5 – Ayes.**

The 2019 -2020 budget was reviewed by all members.  
**Resolution 19-01** to adopt the final budget for Fiscal year 2019-2020. Motion to approve was made by Jim DeMartini and second by Neena Hanchett. **Resolution 19-01 was approved with 5 Ayes.**

**Resolution 19-03** to approve the form of and authorizing the execution of an MOU and authorizing participation in the Special District Risk Management Authority (SDRMA) Health Benefits Program. The proposed amendment to the existing MOU was discussed. Motion and a second to approve the resolution was made by DeMartini and Winter. **Resolution was approved with 5 Ayes.**

From Members: Mary Jo Winter mentioned that the History Center will be the location for the Appreciation Dinner. Thai Spice is a possible caterer.

Meeting was adjourned at 7:26 pm

Al Delsid  
Board Secretary