

CLOVERDALE HEALTH CARE DISTRICT

Regular Meeting Agenda

NOVEMBER 14, 2022 7:00 P.M.

126 N. Cloverdale Blvd

IN-PERSON AND VIRTUAL

ROLL CALL: PRESIDENT: Delsid VICE PRESIDENT: Martin_ TREASURER: Winter SECRETARY: Hanchett MEMBER: DeMartini

AGENDA APPROVAL:

PUBLIC COMMENT PERIOD: PUBLIC COMMENT PERIOD PROVIDES TIME FOR MEMBERS OF THE AUDIENCE TO ADDRESS THE BOARD ON MATTERS WHICH DO NOT APPEAR ON TONIGHT'S AGENDA. TIME LIMIT FOR COMMENTS TO THE BOARD ON NON-AGENDIZED ITEMS IS LIMITED TO FIVE MINUTES (GOVERNMENT CODE SECTION 54954.3(b))

ITEMS:

1. Financial Statement September 2022
2. Minutes September – No October meeting
3. Managers Report-
4. Election
5. CY IGT, PP-GEMT informational item
6. From Members-

Adjourn to Executive Meeting:

Adjourn to Regular Meeting

Adjourn till Decemebr 12, 2022

All agenda items, reports, minutes, are available for review at the offices of the Cloverdale Health Care District located at 209 N. Main St. Cloverdale Ca 95425 and are available upon request. Posted per Government Code section 54954.2 11/10/2022, Any disabled, handicapped, or other meeting attendees needing special assistance or other accommodations for participation, please contact the business office 24 hrs before the meeting. 707-894-5862.

**Cloverdale Health Care District
Meeting Minutes-Sept. 12, 2022**

Roll Call: Director Tom Hinrichs, Eric Polan (Operations), board members Secretary Neena Hanchett, President Delsid (via Zoom), member DeMartini, Treasurer Winter (via call-in) were present. Vice President Martin was absent. Quorum met.

Meeting called to order at 7 p.m. by President Delsid. There were no public comments.

There were no changes to the agenda and the agenda was approved “as written” unanimously

Financial Statement for August, 2022- This statement reflects a change from Accrual to Cash reporting. After a discussion about contractual allowances (netting out or not netting out) the Financial Statement was approved unanimously after a motion by DeMartini and a second by Hanchett.

Minutes from July, 2022 meeting- There was no August meeting. The minutes from the July meeting were approved unanimously after a motion was put forward by DeMartini and a second by Winter.

Ma n a g e r ’ s R e p o r t There were no interruptions, injuries or mechanical issues. Transport volumes were average with no Covid impacts. There were mixed payor profiles with the majority Medicare and Medi-Cal. In the short term, reimbursements will be less than budgeted expectations as a result. The 2001 ambulance was donated successfully to the Cabo San Lucas Fire Department. The district is still waiting on the delivery of the Tempus cardiac monitors. Donations have been sought to raise the funds over and above the \$25,000 Mendocino County grant. The Wine Country to the Rescue foundation arm granted \$15,000. Additional funds have been raised in the community and outreach continues. Both supplemental Medi-Cal payment programs, PP-GEMT and IGT are moving forward. Both programs are slated to continue.

Tax Roll Resolution: The resolution adopting the Tax Roll for the District Special Assessment was unanimously approved. Tom also commented that future tax rolls will increase slightly as a result of south end developments.

Final Budget: A Final 22/23 Budget was reviewed and approved by Resolution 22-04 and unanimously approved after a motion by DeMartini and a second by Hanchett.

Election: The candidacy declaration period has closed. There will be two returning Board members: DeMartini and Delsid. That leaves one vacant seat. Board members will determine whether Martin wishes to continue on the board. The board can decide on a process to fill the vacant position.

CY 21 IGT, PP-GEMT informational item: S e e M a n a g e r ’ s C o m m e n t s .

From Members- There was nothing brought forward for discussion.

Meeting adjourned at 7:57 p.m. until the next meeting scheduled for Oct. 10, 2022.

Respectfully submitted,

Neena Hanchett, Secretary

CLOVERDALE AMBULANCE
Balance Sheet
October 31, 2022

ASSETS

Current Assets		
Exchange Bank Bus. Checking	\$	79,586.94
RESERVE/CAPITAL ACCT		475,324.37
Ambulance Replacment Savings		111,097.26
Accounts Receivable Ambulance		245,004.50
Accounts Receivable District		9,346.59
Reserve for Doubtful Accts.		(7,949.99)
Prepaid insurance		(6,046.63)
		<hr/>
Total Current Assets		906,363.04
Property and Equipment		
Land		17,789.00
Ambulance and Equipment		139,565.58
Accum depreciation - Equipment		292,311.51
Furniture and fixtures		16,563.64
Building and Improvements		323,365.96
A/D - Other Fixed Assets		(504,007.69)
		<hr/>
Total Property and Equipment		285,588.00
Other Assets		
		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u><u>1,191,951.04</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Notes Payable - Short Term	\$	(131,475.34)
Accrued retirement benefits		2,989.00
Accrued AFLAC		2,505.62
		<hr/>
Total Current Liabilities		(125,980.72)
Long-Term Liabilities		
		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		(125,980.72)
Capital		
Fund Balance		496,206.72
Prior Year(s) Profit (Loss)		901,952.62
Net Income		(80,227.58)
		<hr/>
Total Capital		1,317,931.76
		<hr/>
Total Liabilities & Capital	\$	<u><u>1,191,951.04</u></u>

Unaudited - For Management Purposes Only

CLOVERDALE AMBULANCE
Income Statement
Compared with Budget
For the Four Months Ending October 31, 2022

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues					
Ambulance Service	\$ 60,315.31	\$ 58,333.00	\$ 210,828.59	\$ 233,332.00	(22,503.41)
Property Tax (13)	0.00	0.00	3,821.63	0.00	3,821.63
Special Assessment	0.00	0.00	6,062.00	0.00	6,062.00
Interest Income	0.00	0.00	94.12	0.00	94.12
Other (Income) and Expenses	(461.50)	0.00	27,445.91	0.00	27,445.91
Total Revenues	59,853.81	58,333.00	248,252.25	233,332.00	14,920.25
Cost of Sales					
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00
Gross Profit	59,853.81	58,333.00	248,252.25	233,332.00	14,920.25
Expenses					
Salaries & Wages	41,085.02	45,576.67	166,375.41	182,306.68	(15,931.27)
Health benefits employer	7,480.18	7,583.33	28,760.52	30,333.32	(1,572.80)
Fuel Expense	2,211.16	2,375.00	12,663.81	9,500.00	3,163.81
Work Comp ACHD	4,254.50	1,812.50	9,692.00	7,250.00	2,442.00
Payroll Exp UFT/ETT	16.57	173.33	115.29	693.32	(578.03)
Amb Repair Maintenance	1,027.07	1,666.67	9,276.66	6,666.68	2,609.98
Membership Expenses	0.00	0.00	0.00	2,800.00	(2,800.00)
Supplies Patient	2,919.46	3,000.00	13,054.94	12,000.00	1,054.94
Employee Benefits Volunteers	1,379.97	708.33	1,449.28	2,833.32	(1,384.04)
Outside Services	500.00	1,333.33	6,851.63	8,299.99	(1,448.36)
Medical Director	0.00	500.00	0.00	2,000.00	(2,000.00)
Patient Refunds	0.00	0.00	253.47	3,000.00	(2,746.53)
employer soc. sec.	2,500.88	2,416.67	10,129.67	9,666.68	462.99
Employer Medicare	584.88	566.67	2,369.05	2,266.68	102.37
Bank service charges	0.00	0.00	0.00	150.00	(150.00)
Dues & Subscriptions	0.00	0.00	2,804.00	2,800.00	4.00
Capital Equipment	0.00	0.00	31,399.45	0.00	31,399.45

CLOVERDALE AMBULANCE
Income Statement
Compared with Budget
For the Four Months Ending October 31, 2022

	Current Month		Year to Date		Year to Date		Year to Date Variance
	Actual	Budget	Actual	Budget	Actual	Budget	
Utilities	364.48	541.67	1,404.92	2,166.68	(761.76)		
Insurance - General	1,583.30	0.00	28,323.47	21,000.00	7,323.47		
Accounting	0.00	7,000.00	0.00	7,000.00	(7,000.00)		
Miscellaneous expense	0.00	266.67	0.00	1,066.68	(1,066.68)		
Office expense	4,906.18	2,666.67	9,896.71	10,666.68	(769.97)		
Office Building Repair	0.00	0.00	0.00	1,500.00	(1,500.00)		
Payroll Tax FUTA	6.21	66.67	43.23	266.68	(223.45)		
Telephone	229.38	275.00	908.98	1,100.00	(191.02)		
Volunteer Appr. Mting.	0.00	0.00	0.00	500.00	(500.00)		
Total Expenses	71,049.24	78,529.18	335,772.49	327,833.39	7,939.10		
Net Income	(\$ 11,195.43)	(\$ 20,196.18)	(\$ 87,520.24)	(\$ 94,501.39)	6,981.15		

CLOVERDALE AMBULANCE
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For the Four Months Ending October 31, 2022

	Current Month		Year to Date	Year to Date		Year to Date
	Actual	Budget		Actual	Budget	
Revenues						
Ambulance Service	\$ 184,184.60	\$ 160,000.00	\$ 694,331.37	\$ 640,000.00	\$ 54,331.37	
Less - Contract Allowances	(121,283.13)	(100,833.33)	(476,210.12)	(403,333.32)	(72,876.80)	
Property Tax (13)	0.00	0.00	3,821.63	0.00	3,821.63	
Special Assessment	0.00	0.00	6,062.00	0.00	6,062.00	
Interest Income	0.00	0.00	94.12	0.00	94.12	
Other (Income) and Expenses	(461.50)	0.00	27,445.91	0.00	27,445.91	
Total Revenues	62,439.97	59,166.67	255,544.91	236,666.68	18,878.23	
Cost of Sales						
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00	
Gross Profit	62,439.97	59,166.67	255,544.91	236,666.68	18,878.23	
Expenses						
Salaries & Wages	41,085.02	45,576.67	166,375.41	182,306.68	(15,931.27)	
Health benefits employer	7,480.18	7,583.33	28,760.52	30,333.32	(1,572.80)	
Fuel Expense	2,211.16	2,375.00	12,663.81	9,500.00	3,163.81	
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Office expense	4,906.18	2,666.67	9,896.71	10,666.68	(769.97)	
Office Building Repair	0.00	0.00	0.00	1,500.00	(1,500.00)	
Payroll Tax FUTA	6.21	66.67	43.23	266.68	(223.45)	
Telephone	229.38	275.00	908.98	1,100.00	(191.02)	
Volunteer Appr. Mtng.	0.00	0.00	0.00	500.00	(500.00)	
Total Expenses	71,049.24	78,529.18	335,772.49	327,833.39	7,939.10	
Net Income	8,609.27	19,362.51	80,227.58	91,166.71	10,939.13	

**STAFF REPORT
NOVEMBER 2022**

Manager Report—

Operations- Operationally there were no interruptions, injuries, or mechanical issues. Transport volumes were average. Those that were transported had mixed payor profiles, the majority of our transport continues to be Medicare and Medi-Cal, which will show as reduced reimbursements vs budget expectations in the short term.

COVID- Our County is currently minimally impacted with people testing positive. The flu however is virulent.

Zac Lewis has completed his paramedic training and is completing his County accreditation with us.

Purchase of new cardiac monitors- We still await the delivery of the Tempus cardiac monitors. In the meantime, we have sought donations to help offset the cost. We will continue to outreach for funds to help offset the capital expense.

Election- Harry martin should have been approved at the Board of Supervisors meeting on Nov 8th. We await the paperwork.

PP-GEMT and IGT- Both of the supplemental Medi-Cal payment programs are moving forward. We received our Letter of Intent to participate in the new Public Provider GEMT program. The letter revealed the participation cost for the program. Our annual IGT amounts to \$138,774 and to be assessed in quarterly payments. The IGT request comes in at an amount higher than we and the other public providers anticipated. Due to the backlash from the provider community, the CA DHCS has had to regroup and reassess the program. We and several agencies combined to try and calculate the benefits we as agencies should realize from the increase in reimbursements. That process continues as more information is received. As of today, we anticipate a return of @\$141,000 in new reimbursement money after the IGT fee is recovered. The traditional supplemental IGT program we participate in for CY 2021 continues as another revenue stream with the wiring of those funds expected to occur in February and payment in March.

Cloverdale Ambulance Run Data Report

Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
City of Cloverdale	74	100.00%
Total: 74		Total: 100.00%

Runs by County

Scene Incident County Name (eScene.21)	Number of Runs	Percent of Total Runs
Sonoma	74	100.00%
Total: 74		Total: 100.00%

Runs by Day of Week

Incident Day Name	Number of Runs	Percent of Total Runs
Sunday	12	16.22%
Monday	15	20.27%
Tuesday	10	13.51%
Wednesday	6	8.11%
Thursday	6	8.11%
Friday	14	18.92%
Saturday	11	14.86%
Total: 74		Total: 100.00%

Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Sick Person	14	18.92%
Unknown Problem/Person Down	14	18.92%
Falls	12	16.22%
Breathing Problem	7	9.46%
Chest Pain (Non-Traumatic)	4	5.41%
Abdominal Pain/Problems	3	4.05%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	3	4.05%
Traumatic Injury	3	4.05%
Unconscious/Fainting/Near-Fainting	3	4.05%
Back Pain (Non-Traumatic)	2	2.70%
Stroke/CVA	2	2.70%
Traffic/Transportation Incident	2	2.70%
Allergic Reaction/Stings	1	1.35%
Diabetic Problem	1	1.35%
MED-F (Medical Facility)	1	1.35%
Medical Alarm	1	1.35%
Overdose/Poisoning/Ingestion	1	1.35%
Total: 74		Total: 100.00%

Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Pain (G89.1)	11	14.86%
Traumatic Injury (T14.90)	8	10.81%
Weakness (General) (R53.1)	7	9.46%
Altered Level of Consciousness (R41.82)	5	6.76%
No Apparent Illness/Injury (Adult) (Z00.00)	5	6.76%
Abdominal Pain / Problems (R10.84)	4	5.41%
Respiratory Distress - Unspecified (J80)	4	5.41%
Alcohol Intoxication (F10.92)	3	4.05%
Behavioral / Psychiatric - Disorder/Issue (F99)	3	4.05%
Chest Pain - Suspected Cardiac (I20.9)	3	4.05%
Anxiety / Emotional Upset (F41.9)	2	2.70%
Cardiac Arrest (I46.9)	2	2.70%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Overdose / Poisoning / Ingestion (F19)	2	2.70%
Stroke/CVA (I63.9)	2	2.70%
Allergic Reaction (T78.40)	1	1.35%
Behavioral / Psychiatric – Legal Hold (5150) (Z04.6)	1	1.35%
Chest Pain - Non-cardiac (R07.89)	1	1.35%
Dizziness / Vertigo (R42)	1	1.35%
Headache (R51)	1	1.35%
Hypotension (I95.9)	1	1.35%
Medical Device Related Issue (T82.1)	1	1.35%
Nausea / Vomiting (R11.2)	1	1.35%
Respiratory Distress - Bronchospasm (J98.01)	1	1.35%
Respiratory Distress - Pulmonary Edema / CHF (J81.0)	1	1.35%
Sepsis (A41.9)	1	1.35%
Syncope/Near Syncope (R55)	1	1.35%
Unconscious (R40.20)	1	1.35%
Total: 74		Total: 100.00%

Procedures Administered

Procedure Performed Description And Code (eProcedures.03)	Number of Times Procedure Administered	Percent of Total Procedures Administered
Electrocardiographic monitoring (46825001)	87	41.04%
Cardiac Monitor - 12 Lead ECG Obtained (268400002)	32	15.09%
Blood Glucose Measurement (302789003)	24	11.32%
	19	8.96%
Venous Access - Saline Lock (425074000)	17	8.02%
Venous Access - IV (392230005)	15	7.08%
Spinal Motion Restriction - Cervical Collar Applied (49689007)	3	1.42%
Airway - Nasopharyngeal (NPA) Insertion (182692007)	2	0.94%
Oxygen Administration -Nasal Cannula (371907003)	2	0.94%
Wound Care - General (225358003)	2	0.94%
Airway - ETCO2 Capnography (425543005)	1	0.47%
Airway - i-gel SGA Device (424979004)	1	0.47%
Airway - Mouth-to-Mask/Mouth Ventilation (243180002)	1	0.47%
Airway - Oropharyngeal (OPA) Insertion (7443007)	1	0.47%
CPR - Manual (89666000)	1	0.47%
Oxygen Administration - BVM via Advance Airway (243140006)	1	0.47%
Oxygen Administration - BVM via Mask (425447009)	1	0.47%
Oxygen Administration - Nonrebreather Mask (371908008)	1	0.47%
Patient Cooling - Ice/Cold Pack (229583009)	1	0.47%
Total: 212		Total: 100.00%

Medications Administered

Medication Given Description And RXCUI Code (eMedications.03)	Number of Times Medication Administered	Percent of Total
	45	44.12%
Normal saline (125464)	11	10.78%
Oxygen (7806)	10	9.80%
Fentanyl (4337)	6	5.88%
Ondansetron (26225)	6	5.88%
Nitroglycerin (4917)	5	4.90%
Naloxone (7242)	4	3.92%
Epinephrine 1:10,000 (0.1 mg/mL) (317361)	3	2.94%
Albuterol (435)	2	1.96%
Aspirin (1191)	2	1.96%
Ketorolac (35827)	2	1.96%
Atrovent (151390)	1	0.98%
Calcium Chloride (1901)	1	0.98%

Medication Given Description And RXCUI Code (eMedications.03)	Number of Times Medication Administered	Percent of Total
Diphenhydramine (Benadryl) (3498)	1	0.98%
Ketamine (6130)	1	0.98%
Midazolam (6960)	1	0.98%
Sodium Bicarbonate (36676)	1	0.98%
	Total: 102	Total: 100.00%

Average Run Mileage Summary Report

Average Run Mileage to Scene	Minimum Run Mileage to Scene	Maximum Run Mileage To Scene	Average Run Mileage Scene to Destination	Minimum Run Mileage Scene to Destination	Maximum Run Mileage Scene to Destination	Average Run Total Distance	Minimum Run Total Distance	Maximum Run Total Distance	Number of Runs
0.00	0	0	24.17	13	35	0.00	0	0	74

Transport Mode from Scene

Disposition Transport Mode From Scene (eDisposition.17)	Number of Runs	Percent of Total Runs
Code 2	56	75.68%
	11	14.86%
Code 3	6	8.11%
Code 2 Upgraded to Code 3	1	1.35%
	Total: 74	Total: 100.00%

Runs by Patient Race

Patient Race List (ePatient.14)	Number of Runs	Percent of Total Runs
White	58	78.38%
Hispanic or Latino	12	16.22%
Black or African American	2	2.70%
Native Hawaiian or Other Pacific Islander, White	1	1.35%
Other Race	1	1.35%
	Total: 74	Total: 100.00%

Runs by Patient Age Range in Years

Patient Age Range In Years	Number of Runs	Percent of Total Runs
1 - 9	2	2.70%
10 - 19	6	8.11%
20 - 29	3	4.05%
30 - 39	3	4.05%
40 - 49	7	9.46%
50 - 59	3	4.05%
60 - 69	14	18.92%
70 - 79	13	17.57%
80 - 89	19	25.68%
90 - 99	4	5.41%
	Total: 74	Total: 100.00%

Runs by Destination Name

Disposition Destination Name Delivered To (eDisposition.01)	Disposition Destination Code Delivered To (eDisposition.02)	Number of Runs	Percent of Total Runs
		11	14.86%
Healdsburg District Hospital	20157	25	33.78%
Kaiser Permanente - Santa Rosa	20203	17	22.97%
Santa Rosa Memorial Hospital	20402	5	6.76%
Sutter Santa Rosa Regional Hospital	20478	16	21.62%
		Total: 74	Total: 100.00%