

CLOVERDALE HEALTH CARE DISTRICT

Regular Meeting Agenda

MARCH 9, 2026 7:00 P.M.

126 N. Cloverdale Blvd

ROLL CALL: PRESIDENT: LYLE VICE PRESIDENT: DELSID _TREASURER: DeMARTINI
SECRETARY: Hanchett MEMBER: MARTIN

AGENDA APPROVAL:

PUBLIC COMMENT PERIOD: PUBLIC COMMENT PERIOD PROVIDES TIME FOR MEMBERS OF THE AUDIENCE TO ADDRESS THE BOARD ON MATTERS WHICH DO NOT APPEAR ON TONIGHT'S AGENDA. TIME LIMIT FOR COMMENTS TO THE BOARD ON NON-AGENDIZED ITEMS IS LIMITED TO FIVE MINUTES (GOVERNMENT CODE SECTION 54954.3(b))

ITEMS:

1. Minutes JANUARY 2026 meeting- No FEBRUARY Meeting
2. Financial Statement FEBRUARY 26
3. Staff Report-
4. VRR IGT- update PP-GEMT update
5. QRV – Update
6. Capital expenditure planning- Ambulance and Monitors
7. From Members-

Adjourn to Executive Meeting:

Adjourn to Regular Meeting

Adjourn till APRIL 2026

All agenda items, reports, and minutes, are available for review at the offices of the Cloverdale Health Care District located at 209 N. Main St. Cloverdale CA 95425, and are available upon request. Posted per Government Code section 54954.2 03//2026, Any disabled, handicapped, or other meeting attendees needing special assistance or other accommodations for participation, please contact the business office 24 hrs before the meeting. 707-894-5862.

Cloverdale Health Care District Minutes
January 12, 2026

Roll Call: Tom Hinrichs, Eric Polan, board members Secretary Hanchett, President Delsid, member DeMartini and Treasurer Lile were present. Vice President Martin was not in attendance. A quorum was met.

Meeting called to order at 7:00 p.m. by President Delsid. The agenda, as submitted, was unanimously approved by board members present. There were no public comments.

Election of Officers: Vice president Martin chose not to be considered for an office. As a result, Gene Lyle was elected President, Al Delsid was elected Vice President, Jim DeMartini was elected Treasurer and Neena Hanchett continues to serve as Secretary. As a result, President Lyle took over the meeting.

Minutes from the November 2025 meeting: The minutes were reviewed and approved with a unanimous vote of board members present, after a motion from Vice President Delsid and a second by President Lyle.

Financial Statement, December, 2025: The district is in “great shape both budget-wise and money-wise,” according to Tom Hinrichs. The financial statement was approved unanimously after a motion by DeMartini and a second by Delsid.

Staff Report: Over the past two months, no staffing issues have arisen and “everything has been going well,” according to Operations Manager Eric Polan. A few issues have surfaced regarding the fleet. M645 was being regularly service in December and several modular mounts were found to be broken and in need of replacement. Kyle, who works for CFPD, is on retainer for the district, and will repair them.

The district is waiting on the new gurney auto loader. It is expected to ship shortly. Operations hope to have it installed by the end of January. After utilizing the power gurney from M645, all units will be equipped with a power gurney. CFPD has transitioned to Redcom, from Calfire. The district will continue to utilize Cloverdale Dispatch services until there is not a huge cost to join Redcom. Currently Cloverdale Dispatch works really well, and often notifies ambulance and fire personnel before Redcom does.

Payment for the new monitors is due in February. There are several options available to the district; basically they can be financed or paid outright. Operations will look into the options and report back to the board in the next 30-45 days.

The district experienced increased call volumes in December. There were 124 calls and 89 transports. Based on increasing calls, Eric will determine if there’s a consistent trend before increasing staffing. Call volumes increased year over year also, with 2025 experiencing 187 more calls than 2024.

VRR-IGT Update PP GEMT update: The district should be receiving about \$180,000 of “new money,” once reimbursements are received from both Partner and the Kaiser relationships.

QRV Update: The program is continuing to go well. There are no new updates.

Capital Expenditure Planning-Ambulance & Monitors: The board authorized Eric to move forward and examine options for a new ambulance and payment off options for both current ambulance and monitor liabilities. Before contracts are signed, operations will come back to the board for approval.

From Members: The district will be erecting an orange exhibit for this year’s Cloverdale Citrus Fair. Sherry McNulty will be organizing the effort.

Meeting adjourned at 7:55 until the February 9, 2026 board meeting.

Respectfully submitted,
Neena Hanchett, Secretary

CLOVERDALE AMBULANCE

Balance Sheet
February 28, 2026

ASSETS

Current Assets		
Exchange Bank Bus. Checking	\$	258,310.25
RESERVE/CAPITAL ACCT		422,321.76
Ambulance Replacment Savings		32,728.43
US Bank Lease		28,634.26
CalTrust Liquid Account		364,090.36
Accounts Receivable Ambulance		451,513.84
Reserve for Doubtful Accts.		1,339.81
Prepaid insurance		14,395.10
Building improvements		700.00
		<hr/>
Total Current Assets		1,574,033.81
Property and Equipment		
Ambulance and Equipment		139,565.58
Accum depreciation - Equipment		292,311.51
Furniture and fixtures		16,563.64
Building and Improvements		341,154.96
A/D - Other Fixed Assets		(504,007.69)
		<hr/>
Total Property and Equipment		285,588.00
Other Assets		
		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u>1,859,621.81</u>

LIABILITIES AND CAPITAL

Current Liabilities		
Notes Payable - Short Term	\$	(131,475.34)
Accrued retirement benefits		(1,808.56)
Accrued AFLAC		1,589.54
Note payable CAPITAL LEASE		(28,634.26)
		<hr/>
Total Current Liabilities		(160,328.62)
Long-Term Liabilities		
		<hr/>
Total Long-Term Liabilities		0.00
		<hr/>
Total Liabilities		(160,328.62)
Capital		
Fund Balance		496,206.72
Prior Year(s) Profit (Loss)		1,375,718.14
Net Income		148,025.57
		<hr/>
Total Capital		2,019,950.43
		<hr/>
Total Liabilities & Capital	\$	<u>1,859,621.81</u>

Unaudited - For Management Purposes Only

CLOVERDALE AMBULANCE

Income Statement

Compared with Budget

For the Eight Months Ending February 28, 2026

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues					
Ambulance Service	\$ 115,323.93	\$ 91,666.67	\$ 780,427.73	\$ 733,333.36	47,094.37
Donations	0.00	0.00	1,000.00	0.00	1,000.00
Services Billed	150.00	0.00	6,150.00	6,150.00	0.00
Property Tax (13)	0.00	0.00	34,325.48	35,000.00	(674.52)
Special Assessment	0.00	0.00	92,497.12	93,000.00	(502.88)
Interest Income	1,068.71	2,333.33	13,745.58	13,999.00	(253.42)
IGT Supplemental Payment	119,936.04	106,000.00	271,848.04	271,848.04	0.00
Other (Income) and Expenses	5,850.00	0.00	7,034.12	7,034.12	0.00
NSCFD/CLD QRV PROGRAM	0.00	0.00	773.80	0.00	773.80
Total Revenues	242,328.68	200,000.00	1,207,801.87	1,160,364.52	47,437.35
Cost of Sales					
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00
Gross Profit	242,328.68	200,000.00	1,207,801.87	1,160,364.52	47,437.35
Expenses					
Salaries & Wages	57,063.90	54,583.33	459,110.53	436,666.64	22,443.89
Health benefits employer	8,692.12	14,583.33	62,944.96	63,000.00	(55.04)
Fuel Expense	2,078.12	2,500.00	18,111.69	20,000.00	(1,888.31)
Work Comp ACHD	2,387.34	2,390.00	22,196.72	22,130.00	66.72
Payroll Exp UTI/ETT	312.70	200.00	1,510.57	1,600.00	(89.43)
Amb Repair Maintenance	1,074.64	2,083.33	24,325.04	25,000.00	(674.96)
Supplies Patient	2,061.20	3,166.67	24,803.68	25,333.36	(529.68)
Employee Benefits Supplemental	288.30	833.33	1,288.30	1,500.00	(211.70)
Outside Services	2,049.59	250.00	15,938.92	16,000.00	(61.08)
Wittman Enterprises	5,489.02	6,000.00	37,400.36	48,000.00	(10,599.64)
Medical Director	500.00	500.00	4,000.00	4,000.00	0.00
Patient Refunds	791.50	0.00	8,455.63	8,455.63	0.00

CLOVERDALE AMBULANCE

Income Statement

Compared with Budget

For the Eight Months Ending February 28, 2026

	Current Month		Year to Date		Year to Date		Year to Date Variance
	Actual	Budget	Actual	Budget	Budget	Variance	
employer soc. sec.	3,487.67	3,166.67	29,559.92	25,333.36	25,333.36	4,226.56	
Employer Medicare	815.70	758.33	6,563.56	6,066.64	6,066.64	496.92	
Bank service charges	90.00	80.00	735.00	640.00	640.00	95.00	
Dues & Subscriptions	0.00	0.00	2,431.00	2,804.00	2,804.00	(373.00)	
Capital Equipment	218,822.39	218,822.39	266,396.36	266,396.36	266,396.36	0.00	
Utilities	724.19	916.67	5,597.01	7,333.36	7,333.36	(1,736.35)	
Insurance - General	2,481.49	2,481.49	18,036.62	27,333.28	27,333.28	(9,296.66)	
Accounting	0.00	0.00	8,225.00	8,500.00	8,500.00	(275.00)	
Miscellaneous expense	0.00	0.00	2,574.08	2,574.08	2,574.08	0.00	
Office expense	4,495.57	3,000.00	26,845.35	24,000.00	24,000.00	2,845.35	
Office Building Repair	550.00	1,000.00	2,460.00	2,500.00	2,500.00	(40.00)	
Payroll Tax FUTA	117.25	66.67	566.40	533.36	533.36	33.04	
PP-GEMT Assessments	0.00	0.00	113,718.59	113,718.59	113,718.59	0.00	
Total Expenses	314,372.69	317,382.21	1,163,795.29	1,159,418.66	1,159,418.66	4,376.63	
Net Income	(\$ 72,044.01)	(\$ 117,382.21)	\$ 44,006.58	\$ 945.86	\$ 945.86	43,060.72	

STAFF REPORT
March 2025

Manager Report—

Operations – Staffing is good. No Staffing Issues

Fleet – All Units have were serviced last month. New tires for our primary ambulance and our reserve unit have been replaced.

New Equipment -Auto Loader for M645 has shipped. We are expecting it to get installed the week of March 9th. Training has begun with staff. A power cot will also be installed into our reserve ambulance. We will no longer have any manual gurneys. A new stair chair has been purchased with donations from several local organizations. The older stair chair has been moved to the back up ambulance. This was a great addition for us as it allows both ambulances to have a stair chair. This is a valuable piece of equipment that allows for easy patient movement down stairs or in tight spaces.

New Ambulance – We have made a decision on our next ambulance. We have preliminarily elected to purchase a Demers Type 1 Ambulance. Delivery will be expected the end of 2026 or early 2027. It is the same manufacturer as our current back up ambulance.

Cardiac Monitors – We decided to pay off the monitors and not finance them. The payoff process has been completed.

QRV - The QRV program is still going well. We are hoping to have a meeting this month on the next steps for the QRV program.

Call volume for the month of January was 125 and 94 transports. February was 97 calls and 70 transports.

PARTNERSHIP/KAISER VRR IGT

	INVOICE	PAYMENTS
PARTNERSHIP	-85,052.00	\$229,305.04
KAISER	<u>-158,119.00</u>	<u>\$334,348.00</u>
	-243,171.00	\$563,653.04
20% DHCS FEE	<u>-48,634.00</u>	
CY 2024 VRR	-291,805.00	\$563,653.04

CY 2024 IGT TOTAL NET 271,848.04

CY 2024 VRR PROPOSED USE

CY 2024 FUNDS	563,653.04
CY 2023 FUNDS	<u>145,267.00</u>
	708,920.04
REPAY INVOICE CALTRUST	<u>-300,000.00</u>
	408,920.04
LEASE PAYOFF 645	-28,634.26
GURNEY AUTO LOAD	-64,000.00
LP 15	-18,150.00
LEASE PAYOFF 646	<u>-72,000.00</u>
TOTAL	-182,784.26
NET VRR	226,135.78
POSSIBLE PAYOFF LP30	-129,446.18
NET VRR	96,689.60

Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
City of Cloverdale	93	95.88%
Cloverdale	3	3.09%
Healdsburg	1	1.03%
Total: 97		Total: 100.00%

Runs by County

Scene Incident County Name (eScene.21)	Number of Runs	Percent of Total Runs
Sonoma	97	100.00%
Total: 97		Total: 100.00%

Runs by Day of Week

Incident Day Name	Number of Runs	Percent of Total Runs
Sunday	13	13.40%
Monday	16	16.49%
Tuesday	17	17.53%
Wednesday	12	12.37%
Thursday	13	13.40%
Friday	16	16.49%
Saturday	10	10.31%
Total: 97		Total: 100.00%

Runs by Dispatch Reason

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Sick Person	23	23.71%
Falls	15	15.46%
Breathing Problem	12	12.37%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	7	7.22%
Abdominal Pain/Problems	5	5.15%
Diabetic Problem	5	5.15%
Unknown Problem/Person Down	5	5.15%
Back Pain (Non-Traumatic)	4	4.12%
Traffic/Transportation Incident	4	4.12%
Stroke/CVA	3	3.09%
Traumatic Injury	3	3.09%
Medical Alarm	2	2.06%
Allergic Reaction/Stings	1	1.03%
Automated Crash Notification	1	1.03%
Cardiac Arrest/Death	1	1.03%
Chest Pain (Non-Traumatic)	1	1.03%
Choking	1	1.03%
Convulsions/Seizure	1	1.03%
Heart Problems/AICD	1	1.03%
MED-F (Medical Facility)	1	1.03%
Overdose/Poisoning/Ingestion	1	1.03%
Total: 97		Total: 100.00%

Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
	20	20.62%
Pain (G89.1)	10	10.31%
No Apparent Illness/Injury (Z00.00)	8	8.25%
Traumatic Injury (T14.90)	8	8.25%
Behavioral / Psychiatric - Disorder/Issue (F99)	6	6.19%
Respiratory Distress - Bronchospasm (J98.01)	6	6.19%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Weakness (General) (R53.1)	6	6.19%
Respiratory Distress - Unspecified (J80)	5	5.15%
Abdominal Pain / Problems (R10.84)	4	4.12%
Altered Level of Consciousness (R41.82)	3	3.09%
Dizziness / Vertigo (R42)	3	3.09%
Alcohol Intoxication (F10.92)	2	2.06%
Chest Pain - Suspected Cardiac (I20.9)	2	2.06%
Cold/Flu Symptom (J00)	2	2.06%
Diabetic - Hypoglycemia (E13.64)	2	2.06%
Fever (R50.9)	2	2.06%
Genitourinary System Issue (Urinary) (N39.9)	2	2.06%
Nausea / Vomiting (R11.2)	2	2.06%
Syncope/Near Syncope (R55)	2	2.06%
Chest Pain - Non-cardiac (R07.89)	1	1.03%
Stroke/CVA (I63.9)	1	1.03%
Total: 97		Total: 100.00%

Procedures Administered

Procedure Performed Description And Code (eProcedures.03)	Number of Times Procedure Administered	Percent of Total Procedures Administered
	41	22.16%
Blood Glucose Measurement (302789003)	31	16.76%
Venous Access - IV (392230005)	28	15.14%
Cardiac Monitor - 12 Lead ECG Obtained (268400002)	27	14.59%
Cardiac Monitor - ECG Monitoring (428803005)	27	14.59%
Venous Access - Saline Lock (425074000)	14	7.57%
Spinal Motion Restriction - Cervical Collar Applied (49689007)	4	2.16%
Airway - ETCO2 Capnography (425543005)	3	1.62%
Oxygen Administration -Nasal Cannula (371907003)	2	1.08%
Airway - Suctioning (230040009)	1	0.54%
Electrocardiogram lead (physical object) (257467001)	1	0.54%
Electrocardiographic monitoring (46825001)	1	0.54%
Oxygen Administration - Nebulizer (445141005)	1	0.54%
Restraint Applied - Chemical (406164000)	1	0.54%
Restraint Applied - Physical (386423001)	1	0.54%
Splinting (79321009)	1	0.54%
Wound Care - General (225358003)	1	0.54%
Total: 185		Total: 100.00%

Medications Administered

Medication Given Description And RXCUI Code (eMedications.03)	Number of Times Medication Administered	Percent of Total
	70	59.32%
Ondansetron (26225)	12	10.17%
Normal saline (125464)	11	9.32%
Albuterol (435)	5	4.24%
Atrovent (151390)	5	4.24%
Fentanyl (4337)	5	4.24%
Acetaminophen (161)	2	1.69%
Glucose (Oral) (4850)	2	1.69%
Midazolam (6960)	2	1.69%
Oxygen (7806)	2	1.69%
Naloxone (7242)	1	0.85%
Nitroglycerin (4917)	1	0.85%
Total: 118		Total: 100.00%

Average Run Mileage Summary Report

Average	Minimum	Maximum	Average Run	Minimum Run	Maximum Run	Average	Minimum	Maximum	Number
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Run Mileage to Scene	Run Mileage to Scene	Run Mileage To Scene	Mileage Scene to Destination	Mileage Scene to Destination	Mileage Scene to Destination	Run Total Distance	Run Total Distance	Run Total Distance	of Runs
0.00	0	0	22.92	15	39	0.00	0	0	97

Run Times - Unit Arrived on Scene to Unit Left Scene in Minutes

Incident Unit Arrived On Scene To Unit Left Scene Range In Minutes	Number of Runs	Percent of Total Runs
	26	26.80%
0 to <5	3	3.09%
5 to <10	17	17.53%
10 to <15	19	19.59%
15 to <20	18	18.56%
20 to <25	11	11.34%
25 to <30	2	2.06%
40 to <45	1	1.03%
Total: 97		Total: 100.00%

Run Times - Unit Enroute to Unit Arrived on Scene in Minutes

Incident Unit En Route To Unit Arrived On Scene Range In Minutes	Number of Runs	Percent of Total Runs
	16	16.49%
0 to <5	42	43.30%
5 to <10	35	36.08%
10 to 15	4	4.12%
Total: 97		Total: 100.00%

Run Times - Unit Left Scene to Patient Arrived at Destination in Minutes

Incident Unit Left Scene To Patient Arrived At Destination Range In Minutes	Number of Runs	Percent of Total Runs
	27	27.84%
> 15	70	72.16%
Total: 97		Total: 100.00%

Transport Mode from Scene

Disposition Transport Mode From Scene (eDisposition.17)	Number of Runs	Percent of Total Runs
Code 2	68	70.10%
	26	26.80%
Code 3	3	3.09%
Total: 97		Total: 100.00%

Runs by Patient Race

Patient Race List (ePatient.14)	Number of Runs	Percent of Total Runs
White	64	65.98%
	20	20.62%
Hispanic or Latino	8	8.25%
Other Race	2	2.06%
Hispanic or Latino, White	1	1.03%
Middle Eastern or North African	1	1.03%
Native Hawaiian or Other Pacific Islander	1	1.03%
Total: 97		Total: 100.00%

Runs by Patient Age Range in Years

Patient Age Range In Years	Number of Runs	Percent of Total Runs
	20	20.62%
1 - 9	2	2.06%
10 - 19	2	2.06%
20 - 29	1	1.03%
30 - 39	6	6.19%
40 - 49	6	6.19%
50 - 59	2	2.06%
60 - 69	11	11.34%

Patient Age Range In Years	Number of Runs	Percent of Total Runs
70 - 79	24	24.74%
80 - 89	18	18.56%
90 - 99	5	5.15%
Total: 97		Total: 100.00%

Runs by Destination Name

Disposition Destination Name Delivered Transferred To (eDisposition.01)	Disposition Destination Code Delivered Transferred To (eDisposition.02)	Number of Runs	Percent of Total Runs
Healdsburg District Hospital	20157	26	26.80%
Kaiser Permanente - Santa Rosa	20203	35	36.08%
Santa Rosa Memorial Hospital. Montgomery	20402	16	16.49%
Sutter Santa Rosa Regional Hospital	20478	6	6.19%
		14	14.43%
		Total: 97	Total: 100.00%