

CLOVERDALE HEALTH CARE DISTRICT

Regular Meeting Agenda

FEBRUARY 13, 7:00 P.M.

126 N. Cloverdale Blvd

IN-PERSON AND VIRTUAL

ROLL CALL: PRESIDENT: Delsid VICE PRESIDENT: Martin_ TREASURER: Winter SECRETARY: Hanchett MEMBER: DeMartini

AGENDA APPROVAL:

PUBLIC COMMENT PERIOD: PUBLIC COMMENT PERIOD PROVIDES TIME FOR MEMBERS OF THE AUDIENCE TO ADDRESS THE BOARD ON MATTERS WHICH DO NOT APPEAR ON TONIGHT'S AGENDA. TIME LIMIT FOR COMMENTS TO THE BOARD ON NON-AGENDIZED ITEMS IS LIMITED TO FIVE MINUTES (GOVERNMENT CODE SECTION 54954.3(b))

ITEMS:

1. Election of Officers
2. Financial Statement JANUARY 2023
3. Minutes December meeting-No January meeting
4. Presentation- Alexander Valley Healthcare Kirsten Tellez
5. Staff Report-
6. Form 700 reminder
7. CY IGT, PP-GEMT informational item
8. From Members-

Adjourn to Executive Meeting:

Adjourn to Regular Meeting

Adjourn till March 13, 2023

All agenda items, reports, minutes, are available for review at the offices of the Cloverdale Health Care District located at 209 N. Main St. Cloverdale Ca 95425 and are available upon request. Posted per Government Code section 54954.2 02/9/2023, Any disabled, handicapped, or other meeting attendees needing special assistance or other accommodations for participation, please contact the business office 24 hrs before the meeting. 707-894-5862.

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Meeting Minutes-December 12, 2022

Roll Call: Director Tom Hinrichs, Eric Polan (Operations), board members Secretary Neena Hanchett, President Delsid, member DeMartini, Treasurer Winter (via call-in) and Vice President Martin were present. Quorum met.

Meeting called to order at 7 p.m. by President Delsid. There were no public comments.

There were no changes to the agenda and the agenda was approved "as written" unanimously.

Election Results- Members DeMartini and Delsid were sworn in, as was Martin, who was re-appointed for a four year term by the Sonoma County Board of Supervisors.

Minutes from September, 2022 meeting- There were no October or November meetings. The minutes from the September meeting were approved unanimously after a motion was put forward by DeMartini and a second by President Delsid.

Financial Statement for November, 2022- After a discussion about the November call volumes being down, the "new" cash in/cash out report and a brief discussion about building up the "new ambulance" reserves, the financial statement was unanimously approved after a motion by Hanchett and a second by Martin.

Manager's report: There were no interruptions, injuries or mechanical issues. Transport volumes were average with minimal Covid impact but flu and RSV are virulent, however. The new ambulance s working well with no mechanical issues. The district has begun utilizing the services of the fire district's mechanic, Kyle Yeager, on a "pay as you go basis," unless warranty issues arise and then Ford will handle those. District employee Zac Lewis completed his paramedic training and County accreditation. The district will use his service as both a full-time EMT and a paramedic as needed. Shift premiums will be paid per agreement with both Zac and operations.

The new cardiac monitors are ready to go except chips are not available. Donations have been sought to help offset and they are coming in slowly after an initial wave of funds. Funding sources continue to be sought.

IGT, PP-GEMT-After a lengthy discussion of about both reimbursement programs, Tom and Eric submitted reimbursement projections and the district will benefit for at least the next two years.

District Appreciation Event- All board members and operations staff agree that an appreciation event is long overdue. Several venues were discussed and Treasurer Winter will organize it. The suggested timeframe is late Spring, 2023.

From Members- President Delsid shared that Wreaths Across America will take place at the Cloverdale Cemetery on December 17th. All are encouraged to attend.

Meeting adjourned at 7:54 p.m. until the June meeting scheduled for January 9, 2023.

Respectfully submitted,

Neena Hanchett, Secretary

CLOVERDALE AMBULANCE

Income Statement

Compared with Budget

For the Seven Months Ending January 31, 2023

| | Current Month Actual | Current Month Budget | Year to Date Actual | Year to Date Budget | Year to Date Variance |
|------------------------------|-------------------------|-------------------------|------------------------|------------------------|--------------------------|
| Revenues | | | | | |
| Ambulance Service | \$ 46,393.19 | \$ 58,800.00 | \$ 346,764.00 | \$ 411,600.00 | (64,836.00) |
| Property Tax (13) | 0.00 | 0.00 | 30,045.00 | 30,000.00 | 45.00 |
| Special Assessment | 0.00 | 0.00 | 90,751.93 | 90,000.00 | 751.93 |
| Interest Income | 0.00 | 0.00 | 543.16 | 0.00 | 543.16 |
| Other (Income) and Expenses | 0.00 | 0.00 | 27,445.91 | 25,000.00 | 2,445.91 |
| Total Revenues | 46,393.19 | 58,800.00 | 495,550.00 | 556,600.00 | (61,050.00) |
| Total Cost of Sales | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Gross Profit | 46,393.19 | 58,800.00 | 495,550.00 | 556,600.00 | (61,050.00) |
| Expenses | | | | | |
| Salaries & Wages | 38,371.34 | 45,576.67 | 293,795.95 | 319,036.69 | (25,240.74) |
| Health benefits employer | 7,929.97 | 7,583.33 | 52,300.64 | 53,083.31 | (782.67) |
| Fuel Expense | 4,028.53 | 2,375.00 | 19,642.02 | 16,625.00 | 3,017.02 |
| Work Comp ACHD | 1,812.50 | 1,812.50 | 15,129.50 | 12,687.50 | 2,442.00 |
| Payroll Exp UT/ETT | 580.72 | 173.33 | 714.89 | 1,213.31 | (498.42) |
| Amb Repair Maintenance | 0.00 | 1,666.67 | 9,577.74 | 11,666.69 | (2,088.95) |
| Membership Expenses | 0.00 | 0.00 | 0.00 | 2,800.00 | (2,800.00) |
| Supplies Patient | 5,326.84 | 3,000.00 | 23,778.68 | 21,000.00 | 2,778.68 |
| Employee Benefits Volunteers | 0.00 | 708.33 | 1,699.28 | 4,958.31 | (3,259.03) |
| Outside Services | 3,473.00 | 1,333.33 | 13,794.84 | 12,299.98 | 1,494.86 |
| Medical Director | 0.00 | 500.00 | 0.00 | 3,500.00 | (3,500.00) |
| Patient Refunds | 0.00 | 0.00 | 1,985.57 | 3,000.00 | (1,014.43) |
| employer soc. sec. | 2,332.65 | 2,416.67 | 17,890.57 | 16,916.69 | 973.88 |
| Employer Medicare | 545.54 | 566.67 | 4,155.10 | 3,966.69 | 188.41 |
| Bank service charges | 0.00 | 0.00 | 0.00 | 150.00 | (150.00) |
| Dues & Subscriptions | 0.00 | 0.00 | 2,804.00 | 2,800.00 | 4.00 |
| Equipment rental | 165.01 | 0.00 | 165.01 | 0.00 | 165.01 |
| Capital Equipment | 3,428.64 | 0.00 | 34,828.09 | 75,000.00 | (40,171.91) |
| Utilities | 387.31 | 541.67 | 2,496.55 | 3,791.69 | (1,295.14) |
| Insurance - General | 1,583.30 | 0.00 | 33,073.37 | 21,000.00 | 12,073.37 |

CLOVERDALE AMBULANCE

Income Statement

Compared with Budget

For the Seven Months Ending January 31, 2023

| | Current Month | | Year to Date | | Year to Date Budget | Year to Date Variance |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------------|--------------------------|
| | Actual | Budget | Actual | Budget | | |
| Accounting | 0.00 | 0.00 | 0.00 | 7,000.00 | (7,000.00) | |
| Miscellaneous expense | 0.00 | 266.67 | 500.00 | 1,866.69 | (1,366.69) | |
| Office expense | 1,313.21 | 2,666.67 | 14,733.56 | 18,666.69 | (3,933.13) | |
| Office Building Repair | 100.00 | 0.00 | 100.00 | 1,500.00 | (1,400.00) | |
| Payroll Tax FUTA | 217.80 | 66.67 | 268.11 | 466.69 | (198.58) | |
| Telephone | 0.00 | 275.00 | 1,367.50 | 1,925.00 | (557.50) | |
| Volunteer Appr. Mtng. | 0.00 | 0.00 | 0.00 | 500.00 | (500.00) | |
| GEMT QAF Quarterly assessment | 5,409.18 | 0.00 | 5,409.18 | 0.00 | 5,409.18 | |
| Total Expenses | 77,005.54 | 71,529.18 | 550,210.15 | 617,420.93 | (67,210.78) | |
| Net Income | (\$ 30,612.35) | (\$ 12,729.18) | (\$ 54,660.15) | (\$ 60,820.93) | 6,160.78 | |

STAFF REPORT
February 2022

Manager Report—

Operations- Operationally there were no interruptions, injuries, or mechanical issues. Transport volumes were average. Those that were transported had mixed payor profiles, the majority of our transport continues to be Medicare and Medi-Cal, which will show as reduced reimbursements vs budget expectations in the short term.

Purchase of new cardiac monitors- We still await the delivery of the Tempus cardiac monitors. We have a long term loaner system until our units arrive. The extra training from Phillips was a great success and the unit is in service.

Form 770 due- an electronic version is easiest. Please complete

PP-GEMT and IGT- Both of the supplemental Medi-Cal payment programs are moving forward. We received our Letter of Intent to participate in the new Public Provider GEMT program. The traditional supplemental IGT program we participate in for CY 2021 continues with a wire date of February 17th.

District Appreciation Event:

Cloverdale Ambulance Run Data Report

Runs by City

| Scene Incident City Name (eScene.17) | Number of Runs | Percent of Total Runs |
|--------------------------------------|----------------|-----------------------|
| City of Cloverdale | 82 | 97.62% |
| Healdsburg | 1 | 1.19% |
| Hopland | 1 | 1.19% |
| Total: 84 | | Total: 100.00% |

Runs by County

| Scene Incident County Name (eScene.21) | Number of Runs | Percent of Total Runs |
|--|----------------|-----------------------|
| Sonoma | 83 | 98.81% |
| Mendocino | 1 | 1.19% |
| Total: 84 | | Total: 100.00% |

Runs by Day of Week

| Incident Day Name | Number of Runs | Percent of Total Runs |
|-------------------|----------------|-----------------------|
| Sunday | 14 | 16.67% |
| Monday | 11 | 13.10% |
| Tuesday | 17 | 20.24% |
| Wednesday | 12 | 14.29% |
| Thursday | 9 | 10.71% |
| Friday | 11 | 13.10% |
| Saturday | 10 | 11.90% |
| Total: 84 | | Total: 100.00% |

Runs by Dispatch Reason

| Incident Complaint Reported By Dispatch (eDispatch.01) | Number of Runs | Percent of Total Runs |
|--|----------------|-----------------------|
| Sick Person | 15 | 17.86% |
| Unknown Problem/Person Down | 14 | 16.67% |
| Traffic/Transportation Incident | 12 | 14.29% |
| Falls | 9 | 10.71% |
| Breathing Problem | 7 | 8.33% |
| Stroke/CVA | 5 | 5.95% |
| Chest Pain (Non-Traumatic) | 3 | 3.57% |
| Psychiatric Problem/Abnormal Behavior/Suicide Attempt | 3 | 3.57% |
| Unconscious/Fainting/Near-Fainting | 3 | 3.57% |
| Abdominal Pain/Problems | 2 | 2.38% |
| Allergic Reaction/Stings | 2 | 2.38% |
| Back Pain (Non-Traumatic) | 2 | 2.38% |
| Convulsions/Seizure | 2 | 2.38% |
| Overdose/Poisoning/Ingestion | 2 | 2.38% |
| Eye Problem/Injury | 1 | 1.19% |
| Hemorrhage/Laceration | 1 | 1.19% |
| Traumatic Injury | 1 | 1.19% |
| Total: 84 | | Total: 100.00% |

Runs by Provider Impression

| Situation Provider Primary Impression (eSituation.11) | Number of Runs | Percent of Total Runs |
|---|----------------|-----------------------|
| Traumatic Injury (T14.90) | 14 | 16.67% |
| Pain (G89.1) | 12 | 14.29% |
| Anxiety / Emotional Upset (F41.9) | 7 | 8.33% |
| Dizziness / Vertigo (R42) | 4 | 4.76% |
| Nausea / Vomiting (R11.2) | 4 | 4.76% |
| Respiratory Distress - Unspecified (J80) | 4 | 4.76% |
| Syncope/Near Syncope (R55) | 4 | 4.76% |
| Altered Level of Consciousness (R41.82) | 3 | 3.57% |
| Respiratory Distress - Bronchospasm (J98.01) | 3 | 3.57% |

| Situation Provider Primary Impression (eSituation.11) | Number of Runs | Percent of Total Runs |
|---|------------------|-----------------------|
| Weakness (General) (R53.1) | 3 | 3.57% |
| | 2 | 2.38% |
| Abdominal Pain / Problems (R10.84) | 2 | 2.38% |
| Behavioral / Psychiatric – Legal Hold (5150) (Z04.6) | 2 | 2.38% |
| Chest Pain - Suspected Cardiac (I20.9) | 2 | 2.38% |
| No Apparent Illness/Injury (Adult) (Z00.00) | 2 | 2.38% |
| Seizure - Febrile (R56.0) | 2 | 2.38% |
| Alcohol Intoxication (F10.92) | 1 | 1.19% |
| Allergic Reaction (T78.40) | 1 | 1.19% |
| Anaphylaxis (T78.2) | 1 | 1.19% |
| Behavioral / Psychiatric - Disorder/Issue (F99) | 1 | 1.19% |
| Cardiac Arrest (I46.9) | 1 | 1.19% |
| Chest Pain - Non-cardiac (R07.89) | 1 | 1.19% |
| Cold/Flu Symptom (J00) | 1 | 1.19% |
| Epistaxis (Non-Traumatic) (R04.0) | 1 | 1.19% |
| Fever (R50.9) | 1 | 1.19% |
| Medical Device Related Issue (T82.1) | 1 | 1.19% |
| Overdose / Poisoning / Ingestion (F19) | 1 | 1.19% |
| Seizure - Post (G40.909) | 1 | 1.19% |
| Stroke/CVA (I63.9) | 1 | 1.19% |
| Unconscious (R40.20) | 1 | 1.19% |
| | Total: 84 | Total: 100.00% |

Procedures Administered

| Procedure Performed Description And Code (eProcedures.03) | Number of Times Procedure Administered | Percent of Total Procedures Administered |
|--|--|--|
| Electrocardiographic monitoring (46825001) | 137 | 41.77% |
| Cardiac Monitor - 12 Lead ECG Obtained (268400002) | 45 | 13.72% |
| Blood Glucose Measurement (302789003) | 44 | 13.41% |
| Venous Access - IV (392230005) | 36 | 10.98% |
| Venous Access - Saline Lock (425074000) | 17 | 5.18% |
| | 15 | 4.57% |
| Spinal Motion Restriction - Cervical Collar Applied (49689007) | 8 | 2.44% |
| Oxygen Administration -Nasal Cannula (371907003) | 5 | 1.52% |
| Oxygen Administration - Nonrebreather Mask (371908008) | 4 | 1.22% |
| Airway - Suctioning (230040009) | 3 | 0.91% |
| Spinal Motion Restriction - Full (426498007) | 3 | 0.91% |
| Airway - ETCO2 Capnography (425543005) | 1 | 0.30% |
| Airway - i-gel SGA Device (424979004) | 1 | 0.30% |
| Airway - Nasopharyngeal (NPA) Insertion (182692007) | 1 | 0.30% |
| CPR - Manual (89666000) | 1 | 0.30% |
| Orthostatic Vital Signs (425058005) | 1 | 0.30% |
| Oxygen Administration - Nebulizer (445141005) | 1 | 0.30% |
| Patient Cooling - Ice/Cold Pack (229583009) | 1 | 0.30% |
| Spinal Motion Restriction - Assessment/Reassessment (itSNOMED.007) | 1 | 0.30% |
| Splinting (79321009) | 1 | 0.30% |
| Wound Care - General (225358003) | 1 | 0.30% |
| Wound Care - Pressure Dressing Application (26906007) | 1 | 0.30% |
| | Total: 328 | Total: 100.00% |

Medications Administered

| Medication Given Description And RXCUI Code (eMedications.03) | Number of Times Medication Administered | Percent of Total |
|---|---|------------------|
| Oxygen (7806) | 44 | 39.29% |
| Normal saline (125464) | 18 | 16.07% |
| Ondansetron (26225) | 16 | 14.29% |
| | 11 | 9.82% |

| Medication Given Description And RXCUI Code (eMedications.03) | Number of Times Medication Administered | Percent of Total |
|---|---|-----------------------|
| Fentanyl (4337) | 7 | 6.25% |
| Diphenhydramine (Benadryl) (3498) | 5 | 4.46% |
| Adenosine (296) | 2 | 1.79% |
| Albuterol (435) | 2 | 1.79% |
| Atrovent (151390) | 2 | 1.79% |
| Aspirin (1191) | 1 | 0.89% |
| Epinephrine 1:1,000 (1 mg/mL) (328316) | 1 | 0.89% |
| Epinephrine 1:10,000 (0.1 mg/mL) (317361) | 1 | 0.89% |
| Lactated Ringers (847630) | 1 | 0.89% |
| Midazolam (6960) | 1 | 0.89% |
| Total: 112 | | Total: 100.00% |

Average Run Mileage Summary Report

| Average Run Mileage to Scene | Minimum Run Mileage to Scene | Maximum Run Mileage To Scene | Average Run Mileage Scene to Destination | Minimum Run Mileage Scene to Destination | Maximum Run Mileage Scene to Destination | Average Run Total Distance | Minimum Run Total Distance | Maximum Run Total Distance | Number of Runs |
|------------------------------|------------------------------|------------------------------|--|--|--|----------------------------|----------------------------|----------------------------|----------------|
| 0.00 | 0 | 0 | 24.31 | 11 | 39 | 0.00 | 0 | 0 | 84 |

Run Times - Unit Arrived on Scene to Unit Left Scene in Minutes

| Incident Unit Arrived On Scene To Unit Left Scene Range In Minutes | Number of Runs | Percent of Total Runs |
|--|----------------|-----------------------|
| | 14 | 16.67% |
| 5 to <10 | 7 | 8.33% |
| 10 to <15 | 33 | 39.29% |
| 15 to <20 | 10 | 11.90% |
| 20 to <25 | 11 | 13.10% |
| 25 to <30 | 6 | 7.14% |
| 30 to <35 | 2 | 2.38% |
| 35 to <40 | 1 | 1.19% |
| Total: 84 | | Total: 100.00% |

Run Times - Unit Left Scene to Patient Arrived at Destination in Minutes

| Incident Unit Left Scene To Patient Arrived At Destination Range In Minutes | Number of Runs | Percent of Total Runs |
|---|----------------|-----------------------|
| | 15 | 17.86% |
| 0 to <5 | 1 | 1.19% |
| > 15 | 68 | 80.95% |
| Total: 84 | | Total: 100.00% |

Runs by Patient Race

| Patient Race List (ePatient.14) | Number of Runs | Percent of Total Runs |
|---------------------------------|----------------|-----------------------|
| White | 61 | 72.62% |
| Hispanic or Latino | 18 | 21.43% |
| | 2 | 2.38% |
| Black or African American | 2 | 2.38% |
| Other Race | 1 | 1.19% |
| Total: 84 | | Total: 100.00% |

Runs by Patient Age Range in Years

| Patient Age Range In Years | Number of Runs | Percent of Total Runs |
|----------------------------|----------------|-----------------------|
| | 2 | 2.38% |
| 1 - 9 | 4 | 4.76% |
| 10 - 19 | 4 | 4.76% |
| 20 - 29 | 4 | 4.76% |
| 30 - 39 | 10 | 11.90% |
| 40 - 49 | 7 | 8.33% |
| 50 - 59 | 4 | 4.76% |
| 60 - 69 | 10 | 11.90% |
| 70 - 79 | 17 | 20.24% |

| Patient Age Range In Years | Number of Runs | Percent of Total Runs |
|----------------------------|------------------|-----------------------|
| 80 - 89 | 16 | 19.05% |
| 90 - 99 | 6 | 7.14% |
| | Total: 84 | Total: 100.00% |

Runs by Destination Name

| Disposition Destination Name Delivered To (eDisposition.01) | Disposition Destination Code Delivered To (eDisposition.02) | Number of Runs | Percent of Total Runs |
|---|---|------------------|-----------------------|
| Adventist Health Ukiah Valley | 20506 | 14 | 16.67% |
| Healdsburg District Hospital | 20157 | 1 | 1.19% |
| Kaiser Permanente - Santa Rosa | 20203 | 33 | 39.29% |
| Santa Rosa Memorial Hospital | 20402 | 10 | 11.90% |
| Sutter Santa Rosa Regional Hospital | 20478 | 16 | 19.05% |
| | | Total: 84 | Total: 100.00% |