

**Cloverdale Healthcare District
Meeting Minutes-November 13, 2023**

Roll Call: Eric Polan (District Operations-via video link), Tom Hinrichs, board members Secretary Hanchett, President Martin, Member Delsid and Treasurer DeMartini were present. Vice President Winter was not present. Quorum met.

Meeting called to order at 7:00 p.m. by President Martin. The agenda was approved with no changes. There were no public comments.

Minutes from October meeting-The minutes were reviewed and approved with a unanimous vote by those members present after a motion by Martin and a second by DeMartini.

Financial Statement, October, 2023- October was a very good month. Revenues were up with reimbursements continuing to come in. Partnership reimbursements are still lagging behind and the district is working with the state to clarify and confirm the Partnership program amounts and reimbursements. After a brief discussion regarding Development Impact Fees, the financial statement was approved by all present, after a motion by Delsid and a second by Martin.

Staff Report: October was a good month operationally. One of the district's full-time paramedics, Eric Constantine, resigned to pursue a management position at another agency. His position was filled Nov.1st by a paramedic with several years of Sonoma County experience. His field orientation is completed and his county accreditation class and interview must be completed before he's able to work on his own. The board welcomes Matt Coxon to the district.

The new phone system has been installed as is working well. Football season has ended and the district was able to cover all the games as well as the Asti Tour de Vine and the Vineyard Run.

The second cardiac monitor loaner has arrived and is being put into service on the QRV. That program is now up and running and going well, with a few expected hiccups.

District Audit FY 22-23: The district's financial performance was reviewed and is "on a par" with last year. After reviewing the audit and the notes accompanying it, the FY 22-23 District Audit was approved unanimously after a motion by Treasurer DeMartini and a second by President Martin.

Update PP-GEMT and IGT Program: The programs continue to be monitored. The Partnership program reimbursements are continuing to lag and inquiries are being made to the state about amounts billed and what portion are being reimbursed. IGT continues and the district will be wiring funds in December to participate and expecting funds from that program to more than cover the cost to participate.

Resignation- Board member Mary Jo Winter: One preliminary "possible" name was brought forward. That person, a former district employee, was asked if there was interest and will be considering a position on the board. No decision has been made.

From Members: Treasurer DeMartini brought up a new law signed by the governor mandating Balance Billing. Our billing agent, Wittman Enterprises, is very familiar with Balance Billing as they service many entities and will ensure compliance.

Meeting adjourned at 7:35 p.m. until the Dec. 11, 2023 meeting.

Respectfully submitted,
Neena Hanchett, Secretary