

# CLOVERDALE HEALTH CARE DISTRICT

## PARAMEDIC

### JOB DESCRIPTION

- 1) FULLTIME PARAMEDIC PERSONNEL ARE REQUIRED TO WORK A 56 HOUR WORK WEEK-(28 DAY PAY PERIOD, 2912 HOURS WORK EACH YEAR ) A TWENTY-FOUR HOUR SHIFT SCHEDULE ASSIGNED PER MONTH. THESE SHIFTS ARE TO BE ASSIGNED AT THE BEGINNING OF EACH MONTH. THE SHIFTS ARE ASSIGNED TO MEET THE NEEDS OF THE DISTRICT TO PROVIDE CONTINUOUS COVERAGE AND AVAILABILITY OF THE AMBULANCE.
- 2) Each full-time PARAMEDIC, choosing to work from home, is required to live within 3 minutes of the District office at the time of appointment.
- 3) Compensation shall be per the current adopted salary schedule. Full-time PARAMEDIC is entitled to overtime pay at a rate of one and one-half times the base hourly compensation per the salary schedule.
- 4) This position requires lifting and potentially hazardous conditions. The ability to lift, carry and balance up to 125 pounds (250 with assistance) The full-time PARAMEDIC must be able to pass the pre-employment physical which requires a job-related lifting demonstration. The employee must be willing to and have the ability to work within hazardous conditions.
- 5) See the policy and procedures manual for specific job requirements and expectations. At a minimum: Must be at least 18 years of age. A high school education or equivalent. Respond to emergency medical alarms. Render rescue service and emergency medical treatment (Advanced Life Support {ALS} and Basic Life Support {BLS}) to the ill and injured within prescribed limits or as directed by a physician. Administer oxygen therapy, defibrillation, and perform to the Sonoma County ALS Scope of Practice etc. under provisions of standing orders as authorized by Coastal Valley EMS Agency and Medical Director. Operate ambulance to transport patients to authorized medical institutions for further observation and treatment. Maintain records and reports. Maintain strict cleanliness and neatness of personal appearance, quarters, vehicles, equipment, and station grounds. Recognize maintenance needs and of vehicles and equipment. Participate in a continual medical training program.  
Ability to communicate verbally; via telephone and radio equipment; ability to interpret written, oral, and diagnostic form instructions; ability to use good judgment and remain calm in high-stress situations; ability to be unaffected by loud noises and flashing lights; ability to function efficiently throughout an entire work shift without interruption; ability to calculate weight and volume ratios and read the small print, both under life-threatening time constraints; ability to read English language manuals and road maps;

accurately discern street signs and address numbers; ability to interview patient, family members, and bystanders; ability to document, in writing, all relevant information in the prescribed format in light of legal ramifications of such; ability to converse in English with coworkers and hospital staff as to the status of the patient. Good manual dexterity, with the ability to perform all tasks related to the highest quality patient care. Ability to bend, stoop, and crawl on uneven terrain; and the ability to withstand varied environmental conditions such as extreme heat, cold, and moisture. The ability to work in low light and confined spaces.

MINIMUM QUALIFICATIONS: By the time of application:: High school diploma, GED or equivalent: At least 18 years old: Valid driver's license (to be considered you must attach a completed Driving History Questionnaire): Current: CA PARAMEDIC LICENSE and BLS CPR card, Submit the additional application informational form.

Amended 1/9/21