

**Cloverdale Health Care District
Meeting Minutes-September 13, 2021**

Roll Call: Director Tom Hinrichs, Eric Polan (Operations), board members Harry Martin, Neena Hanchett, President DeMartini and Al Delsid were present. Board Member Winter was not in attendance. Quorum met.

Meeting called to order at 7:01 p.m. by President DeMartini. There were no public comments.

There were no changes to the agenda

Minutes from September meeting-There was no October meeting. The minutes from the September, 2021 meeting were approved after a motion put forward by member Delsid and a second by Member Martin.

Financial Statement for October, 2021- After a brief discussion of increased billing, the financial statement was unanimously approved after a motion was brought forward by President DeMartini and a second by Member Martin.

Manager's Report: The new suspension was installed on Medic 45 and the riding and driving improvements are very noticeable and welcome. The solar rooftop project is underway with all of the plant installed. It is awaiting final inspections. There were several challenges with the installation and the district ended up getting an upgraded package due to the delays and other delivery issues. Covid is still a presence here but all of the district personnel are vaccinated, so vaccination mandates are of interest but not of concern to the district. The contract for the new ambulance is finalized. The district should get the new rig by the end of February. The yearly audit for the district should be completed in December. A few line items on the balance sheet will be corrected.

Review/Approve Updated benefits and PTO section of the policy manual- The board reviewed and approved the updated PTO section of the district's policy manual. Member Martin put forward a motion to approve and Hanchett seconded with unanimous approval from those members present. A recommendation was made to invite Eleanor Webster, a local HR expert, to review it prior to implementation. The entire policy manual is being considered for updating since it was last updated in 2013.

From Members- There was nothing brought forward from members.

Meeting adjourned at 7:30 p.m. December meeting will be cancelled unless items arise for review and January meeting is scheduled for January 10, 2022.

Respectfully submitted,

Neena Hanchett, Secretary