

CLOVERDALE HEALTH CARE DISTRICT

Regular Meeting Agenda

MAY 11 2020 , 7:00 P.M.

VIRTUAL

ROLL CALL: PRESIDENT: WINTER VICE PRESIDENT: DeMARTINI TREASURER: DELSID SECRETARY: HANCHETT MEMBER: MARTIN

AGENDA APPROVAL:

PUBLIC COMMENT PERIOD: PUBLIC COMMENT PERIOD PROVIDES TIME FOR MEMBERS OF THE AUDIENCE TO ADDRESS THE BOARD ON MATTERS WHICH DO NOT APPEAR ON TONIGHT'S AGENDA. TIME LIMIT FOR COMMENTS TO THE BOARD ON NON-AGENDIZED ITEMS IS LIMITED TO FIVE MINUTES (GOVERNMENT CODE SECTION 54954.3(b))

ITEMS:

1. Minutes APRIL 2020
2. Financial Statement APRIL 2020
3. Managers Report-
4. Election November 2020- Resolution to consolidate election, 2 Board member terms expire
5. Sonoma County EOA RFP process
6. Letter of support to SOCO Board of Supervisors regarding replacement of Asti Bridge
7. Appreciation Dinner- May 21, 2020
8. From Members-

Adjourn to Executive Meeting: none

Adjourn to Regular Meeting

Adjourn till June 8, 2020

All agenda items, reports, minutes, are available for review at the offices of the Cloverdale Health Care District located at 209 N. Main St. Cloverdale Ca 95425 and are available upon request. Posted per Government Code section 54954.2 May 7, 2020 Any disabled, handicapped or other meeting attendees needing special assistance or other accommodations for participation, please contact the business office 24 hrs prior to the meeting. 707-894-5862.

Cloverdale Health Care District

Meeting Minutes-April 13, 2020

Meeting was conducted via emails back and forth due to Social Distancing and in-person meeting restrictions put in place by the Sonoma County Public Health Officer to combat the spread of the Covid-19 virus. Tom provided the meeting packet to each board member and the board agreed to review the information and ask questions via email.

Meeting agenda was approved by all board members with no changes.

Previous Minutes: Minutes of the February 10, 2020 meeting were approved unanimously after a motion to approve was put forward by board member Delsid. There was no March, 2020 meeting.

Financial Statement for March, 2020- Board member De Martini had asked about whether to assign old accounts receivable to collection. Tom responded that after reviewing them, a few were sent off to collection and the account receivable aging is largely under 45 days. The financial statement was approved unanimously after a motion to approve was put forward by board member Delsid.

Manager's Report - Transport volume is down about 50%. What transports there were took place early in the month. For the ten-day period prior to the meeting, there were five days without any transports, followed by a slight uptick during the past two days. Tom has been on two telephone calls daily regarding Covid-19 with County Public Health officials and the County Emergency Operating Center. There were no operational, equipment or workers comp issues. Personnel continue to prepare for Covid-19 patient contacts according to CDC and local Health Department guidelines. To date, no Covid-19 diagnosed patients have been transported. The IGT came in, not as much as last year but still \$65,000 in new money. Great news. Second Property Tax payment should arrive in late April.

Appreciation Dinner: The dinner, scheduled for May 21, will take place if the gathering ban is lifted. The Historical Society has our application, insurance rider and payments. If we are able to proceed it was suggested that Dahlia & Sage might cater and we would serve. Stay tuned.

For the Good of the Order: Nothing else was submitted.
Adjourn to next meeting, May 11, 2020.

Respectfully submitted,

Neena Hanchett,
Board Secretary

CLOVERDALE AMBULANCE

Balance Sheet

April 30, 2020

ASSETS

Current Assets

Exchange Bank Bus. Checking	\$	138,801.17
RESERVE/CAPITAL ACCT		292,293.00
Ambulance Replacment Savings		185,962.39
Accounts Receivable Ambulance		84,933.49
Reserve for Doubtful Accts.		4,434.83
Prepaid insurance		(4,117.39)
IGT Refundable deposits		438.00

Total Current Assets		702,745.49
----------------------	--	------------

Property and Equipment

Land		17,789.00
Ambulance and Equipment		462,048.41
Furniture and fixtures		16,563.64
Building and Improvements		323,365.96
A/D - Other Fixed Assets		(373,922.00)

Total Property and Equipment		445,845.01
------------------------------	--	------------

Other Assets

Total Other Assets		0.00
--------------------	--	------

Total Assets	\$	1,148,590.50
--------------	----	--------------

LIABILITIES AND CAPITAL

Current Liabilities

Accounts payable	\$	4,496.15
Accrued retirement benefits		(2,151.54)
Accrued Interest		57.20
Accrued AFLAC		113.79

Total Current Liabilities		2,515.60
---------------------------	--	----------

Long-Term Liabilities

Total Long-Term Liabilities		0.00
-----------------------------	--	------

Total Liabilities		2,515.60
-------------------	--	----------

Capital

Fund Balance		731,591.05
Prior Year Profit (Loss)		394,003.84
Net Income		20,480.01

Total Capital		1,146,074.90
---------------	--	--------------

Total Liabilities & Capital	\$	1,148,590.50
-----------------------------	----	--------------

CLOVERDALE AMBULANCE

Income Statement

Compared with Budget

For the Ten Months Ending April 30, 2020

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues					
Ambulance Service	\$ 71,471.00	\$ 61,500.00	\$ 623,068.81	\$ 615,000.00	8,068.81
Less - Contract Allowances	(38,152.63)	(25,000.00)	(344,417.77)	(250,000.00)	(94,417.77)
Property Tax (13)	16,574.03	3,333.33	40,151.47	33,333.30	6,818.17
Special Assessment	63,871.02	13,902.00	156,464.13	139,020.00	17,444.13
Interest Income	0.00	33.33	714.54	333.30	381.24
GEMT Supplemental Payments	0.00	0.00	1,082.00	0.00	1,082.00
IGT Supplemental Payment	65,337.98	65,338.00	65,337.98	65,338.00	(0.02)
Other (Income) and Expenses	12,885.17	833.33	16,394.16	8,333.30	8,060.86
Total Revenues	191,986.57	119,939.99	558,795.32	611,357.90	(52,562.58)
Cost of Sales	0.00	0.00	0.00	0.00	0.00
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00
Gross Profit	191,986.57	119,939.99	558,795.32	611,357.90	(52,562.58)
Expenses					
Salaries & Wages	32,145.00	30,000.00	318,686.00	300,000.00	18,686.00
Health benefits employer	4,777.42	5,333.33	47,082.70	53,333.30	(6,250.60)
Fuel Expense	1,882.66	1,316.67	15,674.87	13,166.70	2,508.17
Work Comp ACHD	1,598.00	1,454.00	15,980.00	14,540.00	1,440.00
Payroll Exp UTI/ETT	161.08	666.67	1,731.82	6,666.70	(4,934.88)
Amb Repair Maintenance	71.25	816.67	4,895.38	8,166.70	(3,271.32)
Supplies Patient	3,736.01	2,000.00	20,229.63	20,000.00	229.63
Employee Benefits Volunteers	331.95	416.67	3,737.60	4,166.70	(429.10)
Outside Services	610.93	1,175.00	13,642.17	11,750.00	1,892.17
Bad Debit Writeoff	0.00	(250.00)	0.00	(2,500.00)	2,500.00
Patient Refunds	545.61	0.00	2,304.25	0.00	2,304.25
employer soc. sec.	1,990.67	1,833.33	19,582.51	18,333.30	1,249.21
Employer Medicare	465.56	508.33	4,579.92	5,083.30	(503.38)
Bank service charges	0.00	0.00	30.00	0.00	30.00
Dues & Subscriptions	0.00	220.83	2,779.00	2,208.30	570.70
Ambulance Replacement	0.00	2,083.33	0.00	20,833.30	(20,833.30)
Capital Equipment	0.00	416.67	2,099.56	4,166.70	(2,067.14)

CLOVERDALE AMBULANCE

Income Statement

Compared with Budget

For the Ten Months Ending April 30, 2020

	Current Month	Current Month	Year to Date	Year to Date	Year to Date
	Actual	Budget	Actual	Budget	Variance
Utilities	469.53	500.00	5,192.83	5,000.00	192.83
Insurance - General	1,343.00	1,579.92	13,430.00	15,799.20	(2,369.20)
Legal	0.00	250.00	2,587.50	2,500.00	87.50
Accounting	0.00	0.00	6,995.00	6,995.00	0.00
Office expense	1,295.21	1,375.00	16,474.13	13,750.00	2,724.13
Office Building Repair	129.00	83.33	720.80	833.30	(112.50)
Payroll Tax FUTA	46.08	216.67	494.85	500.00	(5.15)
Telephone	348.94	333.33	2,160.92	3,333.30	(1,172.38)
Volunteer Appr. Mting.	0.00	0.00	300.00	300.00	0.00
GEMT QAF Quarterly assessment	0.00	0.00	10,792.98	6,000.00	4,792.98
Total Expenses	51,947.90	52,329.75	532,184.42	534,925.80	(2,741.38)
Net Income	\$ 140,038.67	\$ 67,610.24	\$ 26,610.90	\$ 76,432.10	(49,821.20)

STAFF REPORT
MAY 2020

Manager Report-- No operational issues. No Equipment issues, No work comp issues.
Transport volume. Attached Ambulance run report for the month.

Ambulance RFP Process- The RFP process has started within the stakeholder community of Sonoma County. The RFP relates to the granting of an exclusive operating contract to provide 911 ambulance services to the existing franchise area. The existing franchise area (EOA) covers the core landmass of Sonoma County. Every ten years the exclusive operating contract is sent out to a competitive process. Prior to the release of an RFP, stakeholders have the opportunity to provide input to the Board of Supervisors. There are multiple in-person committee meetings to assess the current effectiveness of the EMS system, oversight by DHS, provider performance, enhancements to provided services, and the potential amendment to the existing boundary. We as a fellow provider of 911 emergency ambulance services are a vital stakeholder. The District has been present at the committee meetings and has provided input via a consultant's survey. At this time there is not a desire amongst any stakeholders to extend the current boundaries of the exclusive operating contract. Performance milestones and oversight could have few minor adjustments to time on scene and number of unit hours the contractor is mandated to provide. This current cycle could see the formation of a fire-based provider consortium bidding. If successful the consortium could have access to areas outside the current EOA. Our District is not part of the EOA, is not being considered for inclusion nor to face any threats to operations by the EOA RFP process or successful bidder.

FY 18-19 IGT funds received. Total new dollars amount to \$65,000 \pm . The District also signed the final contract documents for FY 19-20 IGT.

Stimulus payment- The Federal Government CARES Act provided relief to health care entities. This payment is related to estimated lost revenue from the Medicare program. Payment of \$10,093 was received. The District also applied for an additional lost revenue recoupment grant from HHS to be used for payroll. We are still awaiting acceptance.

COVID-19- We continue to prepare for patient contacts. We are following the CDC and local Health Department guidance for EMS personnel. This includes daily on shift temperature checks, escalating PPE with a minimum surgical mask and eye protection on each patient contact regardless of presentation. Post rig sanitizing and station 2 times daily sanitize. The attached reports collected data for patients who presented suspicious but did not have a positive COVID-19 diagnosis. To date, we transported zero (0) diagnosed COVID-19 patients.

Tax Monies- Late April we receive our second property tax payment. Total tax received was \$80,000 ±

Appreciation Dinner- Scheduled for May 21. The group gathering ban will remain in place for the foreseeable future. Recommend the cancelation of the event again. The Historical Society has our application, insurance rider and payments, we will seek a refund

Cloverdale Ambulance Run Data Report

Runs by City

Scene Incident City Name (eScene.17)	Number of Runs	Percent of Total Runs
City of Cloverdale	30	90.91%
City of Healdsburg	2	6.06%
CLOVERDALE	1	3.03%
Total: 33		Total: 100.00%

Runs by County

Scene Incident County Name (eScene.21)	Number of Runs	Percent of Total Runs
Sonoma	33	100.00%
Total: 33		Total: 100.00%

Runs by Hour of Day

Incident Hour Range Of Day 24	Number of Runs	Percent of Total Runs
00:00:00 - 00:59:59	2	6.06%
06:00:00 - 06:59:59	2	6.06%
07:00:00 - 07:59:59	1	3.03%
08:00:00 - 08:59:59	2	6.06%
09:00:00 - 09:59:59	4	12.12%
11:00:00 - 11:59:59	3	9.09%
12:00:00 - 12:59:59	3	9.09%
13:00:00 - 13:59:59	5	15.15%
14:00:00 - 14:59:59	1	3.03%
16:00:00 - 16:59:59	2	6.06%
17:00:00 - 17:59:59	1	3.03%
18:00:00 - 18:59:59	2	6.06%
19:00:00 - 19:59:59	2	6.06%
20:00:00 - 20:59:59	1	3.03%
21:00:00 - 21:59:59	1	3.03%
23:00:00 - 23:59:59	1	3.03%
Total: 33		Total: 100.00%

Runs by Day of Week

Incident Day Name	Number of Runs	Percent of Total Runs
Sunday	3	9.09%
Monday	7	21.21%
Tuesday	6	18.18%
Wednesday	5	15.15%
Thursday	2	6.06%
Friday	4	12.12%
Saturday	6	18.18%
Total: 33		Total: 100.00%

Runs by Provider Impression

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Abdominal Pain / Problems (R10.84)	5	15.15%
Alcohol Intoxication (F10.92)	3	9.09%
Pain (G89.1)	3	9.09%
Stroke/CVA (I63.9)	3	9.09%
Behavioral / Psychiatric - Disorder/Issue (F99)	2	6.06%
Medication Related Issue (Non- Overdose) (T50.905)	2	6.06%
Nausea / Vomiting (R11.2)	2	6.06%
Traumatic Injury (T14.90)	2	6.06%
Weakness (General) (R53.1)	2	6.06%
Behavioral / Psychiatric - Legal Hold (5150) (Z04.6)	1	3.03%
Cardiac Dysrhythmia - Bradycardia (R00.1)	1	3.03%

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Cardiac Dysrhythmia - Tachycardia (R00.0)	1	3.03%
Fever (R50.9)	1	3.03%
Gastrointestinal System Issue (G.I.) (K92.9)	1	3.03%
OB / Pregnancy Related Complication (O99)	1	3.03%
Respiratory Distress - Bronchospasm (J98.01)	1	3.03%
Seizure - Active (G40.901)	1	3.03%
Seizure - Post (G40.909)	1	3.03%
Total: 33		Total: 100.00%

Runs by Patient Age Range in Years

Patient Age Range In Years	Number of Runs	Percent of Total Runs
10 - 19	2	6.06%
20 - 29	1	3.03%
30 - 39	7	21.21%
50 - 59	7	21.21%
60 - 69	7	21.21%
70 - 79	4	12.12%
80 - 89	4	12.12%
90 - 99	1	3.03%
Total: 33		Total: 100.00%

Runs by Destination Name

Disposition Destination Name Delivered Transferred To (eDisposition.01)	Disposition Destination Code Delivered Transferred To (eDisposition.02)	Number of Runs	Percent of Total Runs
Healdsburg District Hospital	20157	10	30.30%
Kaiser Permanente - Santa Rosa	20203	12	36.36%
Santa Rosa Memorial Hospital	20402	2	6.06%
Sutter Santa Rosa Regional Hospital	20478	9	27.27%
		Total: 33	Total: 100.00%

Description	
Cloverdale	

COVID-19: Personnel - Possible Exposure Tracking

Incident Unit Notified By Dispatch Date Time (eTimes.03)	Response Incident Number (eResponse.03)	Disposition Incident Patient Disposition With Code (eDisposition.12)	Disposition Destination Name Delivered Transferred To (eDisposition.01)	Response EMS Unit Call Sign (eResponse.14)	Exposure EMS Crew Member Full Name (eOther.04)	Exposure Personal Protective Equipment Used Descriptions And Codes List (eOther.03)	Incident Crew Member Suspected EMS Work Related Exposure Injury Or Death (eOther.05)	Exposure Type Of Work Related Injury Death Or Suspected Exposure Descriptions And Codes List (eOther.06)
04/02/2020 20:46:00	CLO20-0207	Treated, Transported by this EMS Unit (4212033)	Healdsburg District Hospital	MED45				
04/12/2020 18:15:00	CLO20-0221	Treated, Transported by this EMS Unit (4212033)	Sutter Santa Rosa Regional Hospital	MED45				
04/14/2020 12:00:00	CLO20-0224	Treated, Transported by this EMS Unit (4212033)	Healdsburg District Hospital	MED45				
04/20/2020 08:01:00	CLO20-0234	Treated, Transported by this EMS Unit (4212033)	Santa Rosa Memorial Hospital	MED45				
04/23/2020 17:22:00	CLO20-0243	Treated, Transported by this EMS Unit (4212033)	Santa Rosa Memorial Hospital	MED45	Matthew Michael Schillings	"Mask- Surgical (Non- Fitted) (4503017)", "Eye Protection (4503001)", "Gloves (4503003)"	Gloves	"None (4506027)"
					Thomas Hinrichs	"Mask- Surgical (Non- Fitted) (4503017)", "Eye Protection (4503001)", "Gloves (4503003)"	Gloves	"None (4506027)"

Report Filters

Incident Date: is equal to 'Last Month'

Incident Unit Notified By Dispatch Date Time (Etimes.03): is equal to 'Last Month'

Agency Name (Dagency.03): contains 'Cloverdale'

Report Criteria

Situation Provider Primary Impression Code (Esituation.11): Contains Any J20.9, J00, B34.2, R50.9, J11, J18.9, J98.9, J80

Situation Provider Secondary Impression Code (Esituation.12): Contains Any J20.9, J00, B34.2, R50.9, J11, J18.9, J98.9, J80

Outcome Emergency Department Diagnosis (Eoutcome.10): Contains Any B34.2, U07.1, B97.29, B97.2

Situation Primary Symptom (Esituation.09): Contains R05



SONOMA COUNTY

Clerk-Recorder-Assessor

www.sonoma-county.org/cra

REGISTRAR OF VOTERS DIVISION

P.O. Box 11485
435 Fiscal Dr.
Santa Rosa, CA 95406
Tel: (707) 565-6800
Toll Free (CA only):
(800) 750-VOTE
Fax: (707) 565-6843

MEMORANDUM

TO: DISTRICT SECRETARY

FROM: SONOMA COUNTY REGISTRAR OF VOTERS

DATE: APRIL 10, 2020

SUBJ: INFORMATION ON UPCOMING CONSOLIDATED ELECTIONS

The regular biennial election of your District Board Directors will take place on November 3, 2020. Nominations for offices in your district open on July 13, and close on August 7, 2020. If any incumbent fails to file during the nomination period, there will be a five day extension through 5 p.m. on August 12, 2020, for anyone other than the incumbent officer. The Registrar of Voters Office would like to assist you in any way possible in meeting all of your filing deadlines. Enclosed is a sample Resolution form to request consolidation, a Notice of Offices to Be Filled and Statement of Responsibility for the Statement of Qualifications and a Notice of District Boundaries.

As a convenience to your candidates, we have enclosed forms for submitting Candidates' Statements of Qualifications. These forms may be provided to any candidate wishing to include a printed Statement of Qualifications in the Sonoma County Voter Information Guide.

If your district requires payment in advance for printing statements, candidates must secure a receipt from your office as proof of payment before a statement will be accepted for filing by our office. We will send out cost estimates via email as soon as they are available.

Statements of Qualifications must be filed at the same time all other nomination documents are filed in the office of the Registrar of Voters. Statements may be withdrawn but not changed during the nomination period or extended nomination period if applicable.

If you have any questions regarding this or any other election related matters, you may call our office at (707) 565-6800 or write us at P.O. Box 11485, Santa Rosa, CA 95406. Your continued cooperation and assistance in the conduct of elections is greatly appreciated.

Thank you,

A handwritten signature in black ink, appearing to read "Kamari Marchbanks".

Kamari Marchbanks

CONSOLIDATED GENERAL ELECTION
NOVEMBER 3, 2020

Notification deadline, district director elections	July 1, 2020
Specifications deadline, school district governing board member elections	July 3, 2020*
Nominations open	July 13, 2020
Nominations deadline	August 7, 2020
Consolidation deadline, measures	August 7, 2020
Tax rate statements deadline, bond measures	August 7, 2020
Measure letter assignments	August 8, 2020*
Extended nomination deadline	August 12, 2020
Deadline to amend/withdraw measure	August 12, 2020
Random alphabet drawing	August 13, 2020
Argument deadline	August 17, 2020
Impartial analysis due	August 17, 2020
Rebuttal deadline (only if opposing arguments are filed)	August 27, 2020
Military/Overseas 60-Day Ballots	September 4, 2020
First day voter information guides may be mailed	September 24, 2020
Voting by mail opens	October 5, 2020
Registration deadline	October 19, 2020
First day to process vote by mail ballots	October 20, 2020
Deadline to request ballot by mail	October 27, 2020
Deadline to certify election results	December 3, 2020

*For dates that fall on a Saturday, Sunday or holiday, use the next regular business day for transactions.

**Deadlines reflect current law, subject to change if California law changes prior to or after January 1, 2020.

RESOLUTION NO. 20-03

DATED 05/11/2020

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CLOVERDALE HEALTH CARE DISTRICT, COUNTY OF SONOMA,
STATE OF CALIFORNIA, ORDERING AN ELECTION TO
BE HELD AND REQUESTING CONSOLIDATION
WITH THE NOVEMBER 3, 2020,
CONSOLIDATED DISTRICT ELECTION

WHEREAS, an election will be held on NOVEMBER 3, 2020, in the CLOVERDALE HEALTH CARE DISTRICT for the purpose of electing District Directors to fill positions that will expire in 2024;

BE IT RESOLVED THAT, the District Directors of said district hereby request consolidation with any election that may be held on the same day, in the same territory or in territory that is in part the same.

THE FOREGOING RESOLUTION was introduced by Director _____, who moved its adoption, seconded by Director _____ and then adopted on roll call by the following vote:

Director WINTER Aye X No _____ Abstain _____

Director DeMARTINI Aye X No _____ Abstain _____

Director DELSID Aye X No _____ Abstain _____

Director HANCHETT Aye X No _____ Abstain _____

Director MARTIN Aye X No _____ Abstain _____

AYES 5 NOES 0 ABSTAIN 0 ABSENT 0

WHEREUPON, the Chairperson declared the foregoing resolution adopted and SO ORDERED

District Administrator/Secretary

M E M O R A N D U M

TO: DEVA MARIE PROTO, COUNTY CLERK & REGISTRAR OF VOTERS

FROM: CLOVERDALE HEALTH CARE DISTRICT

SUBJECT: NOTICE OF OFFICES TO BE FILLED AND STATEMENT OF
RESPONSIBILITY FOR STATEMENTS OF QUALIFICATIONS

Notice is hereby given that, pursuant to Elections Code Section 10509 (which requires notification prior to the 125th day before the election, *July 1, 2020), the following are the elected office holders of this district whose terms will expire in 2024, and whose successors will be required to be elected at the upcoming election to be held on NOVEMBER 3, 2020.

DIRECTOR	LENGTH OF NEXT TERM (Commencing 12/11/2020)
1. _WINTER_____	_____4____ YEARS
2. HANCHETT_____	_____4____ YEARS
3. _____	_____ YEARS
4. _____	_____ YEARS
5. _____	_____ YEARS

(MARK APPROPRIATE OPTIONS BELOW)

The length of the Statements of Qualifications shall not exceed 200 words.

1. The costs incurred in the printing of the optional Statements of Qualifications (English & Spanish, if requested by the candidate) in the Voter Information Pamphlet is the responsibility of the (select one):

- ☐ District
☒ Candidate

a. If the candidate is responsible for costs of the Statement of Qualifications, the district opts to (select one):

- ☒ Require payment in advance to the District Secretary.
☐ Bill the candidate after the date of the election.

Note: It is the responsibility of the District to collect the costs of Statements of Qualifications from the candidates whether payment in advance or payment after the fact is required. **If advance payment is required, candidates must present a receipt from the district at the time the Statement of Qualifications is filed with the Registrar of Voters Office. Multi-county districts please be advised that the estimated cost reflects only the Sonoma County portion of the cost.**

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND SUBMIT THIS STATEMENT IN COMPLIANCE WITH ELECTIONS CODE SECTIONS 10509 AND 13307.

SEAL

SIGNED: _____ DATE: 5/11/2020

MEMORANDUM

TO: DEVA MARIE PROTO, COUNTY CLERK & REGISTRAR OF VOTERS

FROM: _CLOVERDALE HEALTH CARE DISTRICT

SUBJECT: NOTICE OF DISTRICT BOUNDARIES/STATEMENT IN LIEU OF MAP

DATE: 05/11/2020

Pursuant to Elections Code Section 10522 (which requires notification prior to the 125th day before the election (July 1, 2020) regarding district boundaries in the above named district), we are hereby notifying the Registrar of Voters Office that:

- ☒ [X] As of this date, there has been no change in the boundaries of this district since the date of the last election. A map of the district is already on file with your office; therefore this notice is in lieu of providing a duplicate map.
- ☐ [] A map of the above district, with all annexations and detachments shown thereon, is attached to this notification and incorporated for reference herein.
- ☐ [] There have been changes in the boundaries of this district since the date of the last election. A verified map of the above district containing all recent annexations and details shown thereon, is already on file with your office.

Submitted by _____
District Administrator/Secretary

SEAL



April 28, 2020

Re: Survey – Input on Boundaries and Performance Standards for Ambulance Services

Greetings,

The County of Sonoma is reaching out to all cities, districts, communities, and healthcare providers (“Stakeholders”) to ask that you participate in an important Emergency Medical Services survey facilitated by EndPoint EMS Consulting on behalf of the Sonoma County Department of Health Services (“the Department”). The Department is in the process of reviewing how emergency ambulance services are provided countywide, and the Department is seeking input from Stakeholders like you on any changes that need to be made to improve how these services are delivered. Your attention and feedback at this time is critical to make sure that Stakeholders’ perspectives on the subject are heard and may contribute to the crafting of the best emergency medical services system for their communities. Input that the Department receives from this survey will affect for years how emergency medical services are provided to the residents of this County.

Due to the COVID-19 pandemic, our regularly occurring in-person Stakeholder feedback was interrupted and suspended indefinitely. This survey will serve as a virtual resumption of that Stakeholder feedback, and will allow the Department to complete the countywide Stakeholder feedback process, as well as allow the Department time to finalize a new request for proposals (“RFP”) for ambulance services to the exclusive operating area (see existing map), and hopefully receive even more Stakeholder feedback. The Department is responsible for drawing ambulance service boundaries to service the County, following California law (H&S Code 1797 et seq. & EMS Authority Regulations) and Sonoma County Code Chapter 28. (See existing map). These boundaries are served by public or private ambulance providers. The Department may also draw an exclusive operating area (“EOA”), which is served by an ambulance provider under an exclusive, competitively awarded contract. (H&S 1797.224.). The Cities of Santa Rosa, Sebastopol, Rohnert Park and Cotati are in the existing EOA, and the residents within that area are provided emergency ambulance under an existing contract with AMR which will expire fiscal year 2022-2023. The Department is asking through the survey how Stakeholders feel about the existing ambulance boundaries. Any Stakeholder who wants to make a change to the existing ambulance boundaries must submit a formal request via Sonoma County Code 28-8. Sonoma County Code provides that boundary change requests must be initiated by the City having jurisdiction over the area served (or the County for those areas outside of an incorporated City). If a requested boundary change would impact the jurisdiction of any other City or the County, then in addition to the requesting jurisdiction, the other governing bodies in the zone must also support the change. Special Districts providing ambulance services within an area proposed for a change must also take a position. Non-municipal stakeholder agencies and the general public are represented in this process via their representative City and/or the Sonoma County Board of Supervisors.

The Department will also be finalizing a new RFP to service the EOA upon the expiration of the existing contract. The Department is considering through the survey any contract revisions and requirements for the awarded ambulance provider that must be made to ensure the residents within the EOA receive the best possible care at a reasonable cost.

The input of the communities served by EOA ambulance providers is vital to the success of the EOA development process. 911 ambulance service is one part of a harmonized EMS system response that includes dispatch centers, first responders and local jurisdictional partners as well as allied health care providers and the local EMS Agency. The perspective of each partner is important, and Stakeholders must have an opportunity to weigh in on the level of service to be provided through the contract. Stakeholders must also have an opportunity to request changes to an EOA boundary when that opportunity arises, as inclusion or exclusion from the EOA has an impact to service delivery within the City as well as the unincorporated areas of Sonoma County.

Despite the current challenges facing Sonoma County, the Department of Health Services remains committed to a robust, inclusive stakeholder engagement process with community partners. Although the County remains under limitations for in-person Stakeholder meetings, we are hopeful we can use tools such as this survey and subsequent online meeting format to share survey results and gather the remaining input needed to draft the solid RFP needed to ensure a vigorous competitive process moves forward, and is ultimately successful.

The specific topics the Department is addressing in this survey are:

- EOA Boundaries
- Terms of an EOA Contract and required equipment
- Response time expectations

The Department is hopeful any entity with concerns or feedback will indicate those on the survey response. If an organization does not provide a response, the Department will assume the non-responsive entity has no feedback to provide in regard to the development of the EOA and will move forward informed by the input of responsive entities.

Sincerely,



Barbie Robinson, MPP, JD, CHC
Director
Department of Health Services

CLOVERDALE HEALTH CARE DISTRICT
P.O. BOX 434
Cloverdale a 95425
707-894-5862

Supervisor James Gore
Sonoma County Board of Supervisors
575 Administration Drive Room 100A
Santa Rosa, CA 95403
District4@sonoma-county.org

Mr. Johannes Hoevertsz
Sonoma County Department of Transportation and Public Works
LaPlaza B
2300 County Center Dr. Suite B100 Santa Rosa, CA 95403
Johannes.hoevertsz@sonoma-county.org

Subject: **Letter of Support for a Permanent Crossing of the Russian River at
Washington School Road, (Asti Crossing)**

Dear Board of Supervisors:

The Cloverdale Health Care District is pleased to submit this letter in support of the effort to replace the temporary (Asti Crossing) bridge with a permanent bridge. For many years we have stated that one of the single most important projects that the County could do to protect the safety and welfare of citizens in this particular area is the construction of a year-around permanent bridge. Since we as a Health Care District, who provides the only emergency medical service, in the north county, always put our citizen's health and welfare above all other concerns, we have been in favor of this solution for many years.

We understand there are tensions between the safety of citizens, particularly those with time-critical health emergencies, and the environmental concerns and the potential damage done by installing and uninstalling the temporary bridge. We are similarly aware that there are hard decisions to made between the costs involved in a permanent solution and those same health and safety concerns.

We believe this particular rural community has finally arrived at a point where there is a win-win solution. As the costs of annual installation and uninstallation have risen and the expansion of the fire season. Which has become more unpredictable in length and ferociousness, resulting in environmental concerns so too have the dangers to citizens. We as an emergency medical provider can also realize benefits to the health and survivability of our rural patients by this permanent bridge solution.

We believe that the work of the Alexander Valley Citizens League to garner support amongst property owners for a permanent bridge solution, coupled with their funding of a feasibility study.

These actions clearly suggest that a bridge paid for by a combination of a special financing district and other government funds would actually save the County money over the next 20 years and would eliminate the environmental concerns completely.

Most importantly, from our perspective, it could be a true lifesaving measure in certain instances while providing emergency medical services to the citizens on the east side of the Russian River. This solution eliminates a long egress out of the area and shortens emergency transport times by 10-15 minutes.

We therefore strongly encourage the County to support this project with time and resources.

Sincerely,