CLOVERDALE HEALTH CARE DISTRICT

Regular Meeting Agenda

SEPTEMBER 14, 2026 7:00 P.M.

126 N. Cloverdale Blvd

ROLL CALL: PRESIDENT: LILE VICE PRESIDENT: DELSID TREASURER: DeMARTINI
SECRETARY: HANCHETT MEMBER: CAMERA

AGENDA APPROVAL:

PUBLIC COMMENT PERIOD: PUBLIC COMMENT PERIOD PROVIDES TIME FOR MEMBERS OF THE AUDIENCE TO ADDRESS THE BOARD ON MATTERS WHICH DO NOT APPEAR ON TONIGHT'S AGENDA. TIME LIMIT FOR COMMENTS TO THE BOARD ON NON-AGENDIZED ITEMS IS LIMITED TO FIVE MINUTES (GOVERNMENT CODE SECTION 54954.3(b))

ITEMS:

1. Minutes JULY Meeting
2. Financial Statement AUGUST 26
3. Staff Report
4. Resolution Approving Parcel Tax Assessment
5. Final Budget review/amend/approve- Approve resolution
6. Discussion/implementation SB 827 requirements
7. Approve SDRMA Amended Health Benefits MOU 2026
8. IGT update -
9. QRV – Update
10. From Members-

Adjourn to Executive Meeting:

Adjourn to Regular Meeting

Adjourn till October 2026

All agenda items, reports, and minutes are available for review at the offices of the Cloverdale Health Care District located at 209 N. Main St., Cloverdale, CA 95425, and are available upon request. Posted per Government Code section 54954.2 09/10/2026. Any disabled, handicapped, or other meeting attendees needing special assistance or other accommodations for participation, please contact the business office 24 hours before the meeting. 707-894-5862.

Cloverdale Health Care District Minutes
July 20, 2026

Roll Call: Eric Polan, CEO, board members Secretary Hanchett, President Lile, and Vice President Delsid were present. A quorum was met.

Meeting called to order at 7:07 p.m. by President Lile. The agenda, as submitted, was unanimously approved by board members present. There were no public comments.

Appointment of Board member to vacant seat. Administer the oath of office: John Camara was appointed to a board seat for the rest of this term, filling the vacancy left by Harry Martin. Camara will take the steps necessary to fill the new term for the November election cycle. Jim DeMartini and Al Delsid also will be submitting their uncontested candidacies for the November election.

Minutes from the May, 2026 meeting: There was no meeting in June. The minutes were reviewed and approved with a unanimous vote of board members present, after a motion from Vice President Delsid and a second by newest member, Camara.

Financial Statement: The June, 2026 financial statement was approved unanimously, after a motion by Vice President Delsid and a second by Secretary Hanchett, Eric added that the fiscal year ended well and that "we were right on track."

Staff Report: The district has one part-time Paramedic out on a medical leave and is expected to be back in August. One vehicle is out of service after hitting a deer on Hwy. 101 last month. The vehicle in front of M46 hit the deer and it bounced off and hit M46. There were no injuries, "except for the deer," added District CEO, Eric. The auto-loader, which was installed and in service several months ago, was having minor issues. Ferno, the manufacturer, sent two engineers out at the end of June and the gurney and the loading system are now working well. The new ambulance has been ordered and is expected in December or early January of 2027. EMS Week in May went well and staff enjoyed the gift bags put together for them.
Call volume for April May was 113 calls and 78 transports. Call volume for June was 106 calls with 81 transports.

Draft Budget review/amend/approve: The draft FY 26/27 budget was reviewed and approved unanimously after a motion by Vice President Delsid and a second by board member Camara.

Discussion/implementation of SB 827 requirements: Online financial training for board members will be required. The "required" Ethics training may not be mandatory, but procedures will be in place once they're established.

Election Timeline and Information: The board packet included the November 3, 2026 General Election Timelines. Tom will keep the three affected board members informed as to when and where information will be required by the Registrar of Voters.

IGT Update: Proposed changes at the Federal level are coming for the current IGT program. The new program is in "Public Comment" stage currently. Eric suggested that transports could be reduced from $1400 currently to $600 per patient. More information will be forthcoming. But there is not expected to be a "pay to play" component under the new program. Most board members felt as if this was long overdue, but it will definitely impact the district. More information to follow as it becomes available. The changes may not occur for a couple of years.

QRV Update: The program continues to go well. Eric met with Marshall from Geyserville and Jason from Cloverdale recently. Eric believes that they are very much in favor of the program for our area. Specific funding and a financial scope are being addressed along with adding another vehicle to the program. The actual funding and operational aspects of the program are still being worked out, but Eric expects it to have full time staffing for 12 hours per day, to start. More details will be shared when the agreements are put into place.

From Members: Vice President Delsid shared that the 2026 4th of July Fire Hydrant Painting Contest was a big success and thanked the chamber for its help. Over 30 hydrants were painted.

Meeting adjourned at 7:50 until the August, 2026 board meeting.

Respectfully submitted,
Neena Hanchett, Secretary

CLOVERDALE AMBULANCE
Balance Sheet
August 31, 2026

ASSETS

Current Assets		
Exchange Bank Bus. Checking	$ 240,523.16	
RESERVE/CAPITAL ACCT	136,094.87	
Ambulance Replacment Savings	97,750.66	
US Bank Lease	28,634.26	
CalTrust Liquid Account	673,444.28	
Accounts Receivable Ambulance	577,803.54	
Reserve for Doubtful Accts.	1,339.81	
Prepaid insurance	27,913.16	
Stand By Services	250.00	
Total Current Assets		1,783,753.74
Property and Equipment		
Ambulance and Equipment	139,565.58	
Accum depreciation - Equipment	292,311.51	
Furniture and fixtures	16,563.64	
Building and Improvements	341,154.96	
A/D - Other Fixed Assets	(504,007.69)	
Total Property and Equipment		285,588.00
Other Assets		
Total Other Assets		0.00
Total Assets		$ 2,069,341.74

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts payable	$ 359.13	
Notes Payable - Short Term	(131,475.34)	
Accrued retirement benefits	(1,858.56)	
Accrued AFLAC	1,784.20	
Note payable CAPITAL LEASE	(28,634.26)	
Total Current Liabilities		(159,824.83)
Long-Term Liabilities		
Total Long-Term Liabilities		0.00
Total Liabilities		(159,824.83)
Capital		
Fund Balance	496,206.72	
Prior Year(s) Profit (Loss)	1,803,252.01	
Net Income	(70,292.16)	
Total Capital		2,229,166.57
Total Liabilities & Capital		$ 2,069,341.74

CLOVERDALE AMBULANCE
Income Statement
Compared with Budget
For the Two Months Ending August 31, 2026

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Revenues					
Ambulance Service	$ 79,934.49 $	91,666.67 $	175,095.16 $	183,333.34	(8,238.18)
Property Tax (13)	0.00	0.00	5,757.04	5,758.00	(0.96)
Special Assessment	0.00	0.00	3,186.00	3,186.00	0.00
Interest Income	2,168.82	2,333.33	4,318.12	4,666.66	(348.54)
Other (Income) and Expenses	9,964.00	0.00	9,764.00	9,764.00	0.00
Total Revenues	92,067.31	94,000.00	198,120.32	206,708.00	(8,587.68)
Cost of Sales					
Total Cost of Sales	0.00	0.00	0.00	0.00	0.00
Gross Profit	92,067.31	94,000.00	198,120.32	206,708.00	(8,587.68)
Expenses					
Salaries & Wages	52,350.78	58,333.33	109,060.24	116,666.66	(7,606.42)
Health benefits employer	8,692.12	8,700.00	17,384.24	17,400.00	(15.76)
Fuel Expense	3,110.23	2,708.33	5,987.14	5,416.66	570.48
Work Comp ACHD	2,466.92	2,500.00	4,933.84	5,000.00	(66.16)
Payroll Exp UTI/ETT	54.06	200.00	110.30	400.00	(289.70)
Amb Repair Maintenance	1,454.61	2,083.33	4,258.50	4,166.66	91.84
Supplies Patient	3,360.88	3,166.67	6,493.13	6,333.34	159.79
Employee Benefits Supplemental	250.00	833.33	578.20	1,666.66	(1,088.46)
Outside Services	3,467.23	2,916.67	7,199.55	5,833.34	1,366.21
Wittman Enterprises	0.00	4,833.33	5,783.75	9,666.66	(3,882.91)
Medical Director	500.00	500.00	1,000.00	1,000.00	0.00
Patient Refunds	685.57	0.00	2,839.94	2,839.94	0.00
employer soc. sec.	3,195.50	3,666.67	6,661.20	7,333.34	(672.14)
Employer Medicare	747.37	833.33	1,557.91	1,666.66	(108.75)
Bank service charges	80.00	91.25	160.00	182.50	(22.50)
Dues & Subscriptions	0.00	208.33	2,431.00	416.66	2,014.34
Capital Equipment	0.00	6,250.00	35,957.68	35,960.00	(2.32)
Utilities	720.63	916.67	1,432.98	1,833.34	(400.36)
Insurance - General	2,481.49	2,333.33	4,962.98	4,666.66	296.32

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Accounting	0.00	0.00	797.61	780.00	17.61
Miscellaneous expense	143.00	0.00	143.00	0.00	143.00
Office expense	1,925.05	3,000.00	4,238.97	6,000.00	(1,761.03)
Payroll Tax FUTA	20.26	66.67	41.33	133.34	(92.01)
PP-GEMT Assessments	0.00	0.00	42,249.69	42,249.69	0.00
Total Expenses	85,705.70	104,141.24	266,263.18	277,612.11	(11,348.93)
Net Income	$ 6,361.61	($ 10,141.24)	($ 68,142.86)	($ 70,904.11)	2,761.25

STAFF REPORT
September 2026

CEO Report—

Operations – Staffing: We have hired 2 part-time EMT's. A couple of our exsisting part-time EMT's have taken full time jobs and it will decrease their availability. Both have started their training. We will have some addition wage expense this month for training. Our part-time medic that was off has returned. We are looking to hire one or two part-time Paramedics. Football season has started and all stand by's are staffed.

Fleet – All units are in service. We are having an intermittent issue with the new gurney. It may require the ambulance to goto a shop outside of the area for disgnostics and repairs.

New Ambulance – The new ambulance has been ordered. It is expected in December or early January of next year. The new gurney for the new ambulance has also been ordered for delivery with the new ambulance.

Northern Sonoma EMS system Review – An adhoc committee was formed by the Northern Sonoma County Fire District Board to look at the overall EMS system in Northern Sonoma County. The committee is made up of the fire chiefs of Northern Sonoma County Fire District, 2 NSCFD Board members, Bells Ambulance, and Cloverdale Ambulance. The meeting was to provide information to the adhoc committee of EMS coverage, and how our system currently works. It went very well and there will be opportunities in the near future for involvement from our board as well. More to come.

Call volume for the month of August their was 132 call and 97 transports. It was a very busy month. There were and additional 26 calls that were handled via mutual aid to our district with 16 of those resulting in a transport.

CLOVERDALE HEALTH CARE DISTRICT
RESOLUTION 26-06

A RESOLUTION OF THE CLOVERDALE HEALTH CARE DISTRICT AUTHORIZING THE SONOMA COUNTY TAX ASSESSOR TO PLACE UPON THE TAX ROLLS, FOR TAX YEAR 2026-27, A DIRECT CHARGE TOTAL $ 158,724.00

Whereas the Board of Directors is authorized under the provisions of "Measures **H**" to place upon each taxable parcel of real property within the District a sum $36.00 and

Whereas the Board of Directors has been provided a list of properties that lie within the boundaries of the District by the Sonoma County Assessor's Office and

Whereas the Board of Directors has directed staff to review the list for accuracy and applicability and to make amendments to such list.

Now, therefore, be it resolved that the Board of Directors of the Cloverdale Health Care District do hereby approve the attached list of taxable parcels and authorize the Sonoma County Tax Assessor to assess each parcel for the tax year 2026-2027 a fee of $36.00, totaling a direct charge of $158,724.00

Approved this Fourteenth Day of September 2026 by the following vote:

Ayes________________ Delsid____________

Nays________________ DeMartini__________

Absent______________ Hanchett__________

Abstain______________ Camera____________

Lile______________

____
President

____
Secretary

CLOVERDALE HEALTH CARE DISTRICT

RESOLUTION 26-05

A RESOLUTION OF THE CLOVERDALE HEALTH CARE DISTRICT ADOPTING A BUDGET FOR FISCAL 2026-2027

Whereas the Board of Directors of the Cloverdale Health Care District has reviewed a proposed budget of the District during open meetings of the Board on July 20, 2026, and September 14, 2026

Whereas the Board of Directors of the Cloverdale Health Care District has amended said budget and attached hereto Exhibit A, along with the staff report detailing any changes.

Now, therefore, be it resolved that the Board of Directors of the Cloverdale Health Care District do hereby adopt a Final Budget for Fiscal 2026-2027

AYES__________	LILE__________
NAYS__________	DELSID_______
ABSTAIN________	DeMARTINI____
ABSENT_________	HANCHETT_____
	CAMERA_______

____

SECRETARY

Account ID	Account Description	2023 - 2024	2024-2025	2025-2026	2026-2027	Difference	
5000	Salaries & Wages	$562,462.61	$613,084.24	$655,200.00	$700,000.00	$44,800.00	4% increase
2350	457	$30,000.00	$30,000.00	$30,000.00	$31,200.00	$1,200.00	Increase FT Cont by $100/m
5010	Health benefits employer	$140,000.00	$154,000.00	$154,000.00	$170,940.00	$16,940.00	11% increase estimated.
5020	Fuel Expense	$28,000.00	$30,000.00	$30,000.00	$32,500.00	$2,500.00	|
5030	Work Comp ACHD	$25,347.00	$28,701.00	$28,680.00	$30,000.00	$1,320.00	
5040	Payroll Exp UTI/ETT	$2,100.00	$2,400.00	$2,400.00	$1,930.00	$470.00	Based on Actual
1570	Ambulance Payments				$35,000.00	$0.00	Estimated Annual Paymeny
5050	Amb Repair Maintenance	$20,000.00	$25,000.00	$25,000.00	$25,000.00	$0.00	
5070	Supplies Patient	$36,000.00	$38,000.00	$38,000.00	$38,000.00	$0.00	
5100	Employee Benefits Volunteers	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$0.00	
5110	Outside Services	$60,000.00	$60,000.00	$75,000.00	$35,000.00	$40,000.00	Wittman Separate Line
5111	Wittman Enterprises				$58,000.00	$58,000.00	Billing Services
5112	Medical Director	$6,000.00	$6,000.00	$6,000.00	$6,000.00	$0.00	
5115	Bad Debit Writeoff			$26,000.00	$26,000.00	$0.00	
5120	Patient Refunds	$4,500.00	$4,500.00	$15,000.00	$15,000.00	$0.00	*
6010	employer soc. sec.	$32,500.00	$32,500.00	$38,600.00	$44,000.00	$5,400.00	
6015	Employer Medicare	$7,400.00	$9,000.00	$9,100.00	$10,000.00	$900.00	
6120	Bank service charges	$150.00	$500.00	$1,060.00	$1,095.00	$35.00	
6160	Depreciation expense					$0.00	
6180	Dues & Subscriptions	$2,804.00	$2,804.00	$2,804.00	$2,500.00	$304.00	
6215	Capital Equipment	$75,000.00	$75,000.00	$75,000.00	$75,000.00	$0.00	
6220	Utilities	$8,500.00	$9,500.00	$11,000.00	$11,000.00	$0.00	
6240	Insurance - General	$23,000.00	$25,000.00	$45,000.00	$28,000.00	$17,000.00	
6275	Accounting	$8,125.00	$8,500.00	$8,500.00	$8,500.00	$0.00	
6280	Miscellaneous expense	$3,500.00	$15,000.00	$2,500.00	$2,500.00	$0.00	
6300	Office expense	$32,000.00	$35,000.00	$36,000.00	$36,000.00	$0.00	
6380	Office Building Repair	$15,000.00	$18,000.00	$12,000.00	$12,000.00	$0.00	
6490	Payroll Tax FUTA	$800.00	$800.00	$800.00	$800.00	$0.00	
6550	Volunteer Appr. Mtng.	$2,500.00	$2,500.00		$2,500.00	$2,500.00	
7236	PP-GEMT Quart Assessment			$106,000.00	$158,000.00	$52,000.00	
		$1,135,688.61	$1,235,789.24	$1,443,644.00	$1,606,465.00	$162,821.00	
Revenue	Special Assessment	$353,000.00	$328,000.00		$213,000.00		
	Property Tax				$56,200.00		
	Billing Revenue	$875,000.00	$875,000.00	$1,100,000.00	$1,300,000.00		
	Northern SCFD QRV Program		$50,000.00		$60,000.00		
	Total Revenue	$1,228,000.00	$1,253,000.00	$1,457,666.00	$1,629,200.00	$290,642.00	

SDRMA
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY

July 27, 2026

Thomas Hinrichs
CEO
Cloverdale Health Care District
Post Office Box 33
Cloverdale, California 95425

Amended SDRMA Health Benefits Memorandum of Understanding (MOU)

Dear Thomas Hinrichs,

At the June 24, 2026, SDRMA Board Meeting, the SDRMA Board of Directors approved amendments to the SDRMA Health Benefits Memorandum of Understanding (MOU). The amendments were made to better align the MOU with our pool, Public Risk Innovation, Solutions and Management (PRISM) MOU and industry norms.

According to SDRMA records, your entity participates in SDRMA's Health Benefits program and previously executed a prior version of the Health Benefits Memorandum of Understanding (MOU) and Resolution. Per section 15 of the amended MOU, *AMENDMENT OF MEMORANDUM; WAIVER. This MEMORANDUM may not be modified, nor shall any provision hereof be waived or amended, except in a writing duly signed by authorized representatives of SDRMA and ENTITY. The failure of either Party to enforce at any time any provision of the MEMORANDUM shall not be construed to be a waiver of such provision, nor in any way to affect the validity of the MEMORANDUM or the right of either party thereafter to enforce each and every such provision. If ENTITY fails or refuses to execute an amendment to this MEMORANDUM by the deadline included in written notice of SDRMA'S execution of said amendment, SDRMA reserves the right to terminate this MEMORANDUM and ENTITY'S Program Participation Agreement effective as of the next annual renewal date.*

Your governing body must execute the enclosed MOU and Resolution and return the original wet signature or Docusign MOU and Resolution to SDRMA by **November 1, 2026,** to ensure your entity follows the above MOU guideline. If your entity does not return the MOU and Resolution to SDRMA by **November 1, 2026,** your entity will be deemed as withdrawn and benefits will be terminated effective **January 1, 2027.**

Program Administrative Guidelines are referenced throughout the MOU. The Administrative Guidelines can be found on the SDRMA MemberPlus Portal at www.sdrma.org. If you are not already registered on the MemberPlus Portal, please email us at healthbenefits@sdrma.org for instructions or simply click *MemberPlus Login* and *Register as a new user* from www.sdrma.org. Once you are registered and login, the Administrative Guidelines can be found on the Health Benefits landing page with the link description of: *SDRMA Health Benefits Administrative Guidelines.*

If SDRMA has not received your entity's MOU and Resolution by October 1, 2026, we will send an email to your attention inquiring when the MOU and Resolution will be sent to SDRMA.

Please contact us at 800.537.7790 or at alittle@sdrma.org if you have any questions regarding the MOU and/or Resolution. Thank you for your continued participation of the SDRMA Health Benefits Program!

Sincerely,

Special District Risk Management Authority

Alana A. Little

Alana Little
Health Benefits Manager

Enclosures: Memorandum of Understanding
Resolution
Redline version of Memorandum of Understanding
Return Address Envelope

RESOLUTION NO. 26-07

A RESOLUTION OF THE OF THE (GOVERNING BODY) OF Cloverdale Health Care District APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS PROGRAM

WHEREAS, Cloverdale Health Care District, a public agency duly organized and existing under and by virtue of the laws of the State of California (the "ENTITY"), has determined that it is in the best interest and to the advantage of the ENTITY to participate in the Health Benefits Program offered by Special District Risk Management Authority (the "Authority"); and

WHEREAS, the Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing risk financing, risk management programs and other coverage protection programs; and

WHEREAS, participation in Authority programs requires the ENTITY to execute and enter into a Memorandum of Understanding which states the purpose and participation requirements for the Health Benefits Program; and

WHEREAS, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the ENTITY is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ENTITY AS FOLLOWS:

Section 1. Findings. The ENTITY's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the ENTITY.

Section 2. Memorandum of Understanding. The Memorandum of Understanding, to be executed and entered into by and between the ENTITY and the Authority, in the form presented at this meeting and on file with the ENTITY's Secretary, is hereby approved. The ENTITY's Governing Body and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the ENTITY, to execute and deliver to the Authority the Memorandum of Understanding.

Section 3. Program Participation. The ENTITY's Governing Body approves participating in the Special District Risk Management Authority's Health Benefits Program.

Section 4. Severability. If any provision of this resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the resolution which can be given effect without the invalid provision or application, and to this end the provisions of this resolution are severable.

Section 5. Other Actions. The Authorized Officers of the ENTITY are each hereby authorized and directed to execute and deliver any and all documents which are necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 6. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this _____ day of __________________, 20_____ by the following vote:

AYES: ____________________

NOES: ____________________

ABSENT: ____________________

____
Name

____
Title

____
ENTITY Secretary